

# **LARCHMONT PUBLIC LIBRARY**

## **BOARD OF TRUSTEES**

**November 12, 2025**

The Larchmont Public Library Board of Trustees will hold its next regularly scheduled meeting on November 12, 2025, at 6:30 PM. Please call Andrew Farber (914-834-1977) or e-mail him ([afarber@larchmontlibrary.org](mailto:afarber@larchmontlibrary.org)) if you are unable to attend.

### **AGENDA**

- Friends of the Library Report
- Approval of Library Board Meeting Minutes for October 8 & 24, 2025.
- Committee Reports
  - Finance
    - Approval of bills
  - Facilities
    - Update on facilities issues
    - Photovoltaic panel installation
  - Centennial
    - Update on committee
- Library Director's Report
  - Additional Items
    - Personnel
    - Library of Things
    - NYLA
- Hear Members of the Public
- Adjournment

**Larchmont Public Library  
Board of Trustees  
Minutes of Meeting  
October 24, 2025**

The Larchmont Public Library Board of Trustees met on 10/24/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Barbara Liptack (BL), Barbara Flickinger (BF), Celeste Sharpe (CS Library Director Andrew Farber, Head of Reference Paul Doherty (PD), and Larchmont Environmental Committee Vice Chair Mark Manley (MM). Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Town of Mamaroneck Liaison Sabrina Fiddelman (LSF), ), Village of Larchmont Liaison Dana Post (DP), Friends Liaison Ellie Berlin (EB), Library Staff Assistant Janet Regan (JR), were not present.

Library Board Chair LG called the meeting to order at 12:03 pm.

**Board**

LG welcomed everyone to the meeting.

**Resolutions**

CS made a motion to accept Otis Elevator's quote to repair the children's room elevator in the amount of \$6087.50. BF seconded.

BL made a motion to accept the following resolution:

Whereas, the Village of Larchmont ("Village") wishes to install solar panels on the front and back section of the roof the Larchmont Public Library ("LPL"); and

Whereas, the LPL board has requested assurances from the Village and its outside insurance company related to the sections of roof upon which the solar panels will be installed: and received such assurances; namely that the Village and the contractors insurance will cover any losses or damage to the roof during installation and that the Village will assume all costs covered by the warranties if the warranties are not reinstated; and

Upon the record of the special board meeting held on October 24, 2025 to consider the resolution and the deliberations held thereat, it is now

Resolved that the LPL board approves the Village's installation of solar panels on said roof subject to receipt of the finalized AIA contract between the Village and National Solar Technologies and such contract is consistent with the assurances received; and it is further

Resolved that the LPL Director, in consultation with the Board Chair, is authorized to take any actions consistent with the foregoing to implement the subject matter of this Resolution.

BF seconded the motion.

**Public Comment**

MM spoke to the board regarding the solar panel installation and answered their questions to the board's satisfaction.

The meeting was adjourned at 12:47. The next scheduled board meeting will be on 11/12/25 at 6:30 pm.

Respectfully Submitted,  
Andrew Farber  
Library Director

DRAFT

**Larchmont Public Library  
Board of Trustees  
Minutes of Meeting  
October 8, 2025**

The Larchmont Public Library Board of Trustees met on 10/8/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Barbara Liptack (BL), Barbara Flickinger (BF), Celeste Sharpe (CS), Village of Larchmont Liaison Dana Post (DP), Friends Liaison Ellie Berlin (EB), Library Director Andrew Farber, Library Staff Assistant Janet Regan (JR), and Head of Reference Paul Doherty (PD). Town of Mamaroneck Liaison Sabrina Fiddelman (LSF) was not present.

Library Board Chair LG called the meeting to order at 6:17 pm.

**Minutes**

The Board unanimously approved the minutes for the 9/10/25 Library Board Meeting

**Board**

LG welcomed everyone to the meeting.

**Friends**

EB reported that the Friends of the Larchmont Public Library have been running many programs, with more to come. She also reported that the Friends received another donation of \$100,000.

The Friends will be hosting a cocktail party for the Grand Reopening of the newly renovated Village Center and to introduce AF as the current director of the Larchmont Public Library to the community.

**Committee Reports**

**Finance**

***Schedule of Bill:*** The Board unanimously approved the schedule of bills and the additional list of bills dated 10/8/25.

**Centennial**

JB updated the board on the centennial planning. Liam Hegarty will update the Library's history, which is currently available as a print book or eBook on Libby. Auriyanna Melendez is creating several special centennial logos for the community to vote on, which will be used in 2026. The website will be updated with a centennial landing page, and the programming for the year has been mostly planned.

**Facilities**

Atlantic Westchester will be switching the Library's HVAC to winter mode and will replace the filters.

The Children's elevator has a broken call button, Otis ordered a replacement part.

The retrofitted elevator has not been operating properly. Otis has repaired the issue. Sewage is backing up into the mechanical room. We are having the plumbers come to scope the pipe and determine the cause of the issue.

### **Resolutions**

CS made a motion to close out HVAC roof projects and reallocate the funds as follows.

\$200,000 to be transferred to the Library Fund Balance, and \$183,240.72 to be transferred to the Library maintenance program project. GLB seconded the motion.

GLB made a motion to accept the annual WLS SLA in the amount of \$90,590.50. BL seconded the motion.

BF made a motion to declare the asbestos removal an emergency repair. JB seconded the motion.

CS made a motion to accept Hudson Valley AV's proposal to upgrade the AV system in the Village Center in the amount of \$35,304. BL seconded the motion.

### **Directors Report**

AF reminded the Library Board that annual trainings are due, and to please send him certificates of completion for documentation.

AF followed up on the RW250 programs that had been mentioned at the September board meeting. No form is located on RW250's website.

AF will ask the friends to pay for the following items: new chairs for the children's room, the asbestos removal, and funding to complete the Village Center renovations. He noted that Beth Beslisle did an excellent job with the Village Center's new design and noted that she isn't charging for her services.

The library of things is almost ready to start being circulated. The Library will be using lending key as the reservation software.

AF has started working on the 2026-2027 budget, and has been warned that the health insurance may be going up substantially. The Village Treasurer said it could be increasing by 10% for 26 & 27 each.

AF attended WLS' annual budget hearing and noted that they are concerned about budget cuts from NYS and Westchester County. They are expecting a cut of 5% from NYS and the county which would allow them to maintain levels of service. They have also planned 10%, 15% and 20% contingency budgets, which would require them to reduce deliveries of books from library to library. Cuts to e-content are also possible.

The Library has a new volunteer, a retired librarian who will offer Notary Public services twice a month on Tuesdays.

LG updated the board on the solar panels, and is waiting to hear back from the Village's consultant.

The meeting was adjourned at 7:17. The next scheduled board meeting will be on 11/12/25 at 6:30 pm.

Respectfully Submitted,  
Andrew Farber

Library Director

DRAFT

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# PROPOSAL

DATE 10/10/2025

To: 121 Larchmont Ave  
Larchmont, NY 10538

SALESPERSON	JOB	PAYMENT TERMS	
Jimmy	WALL Children room	Due on receipt	

DATE	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Children's room: Office, Remove Glass Wall and Replace with sheetrock Remove glass, frame walls for Sheetrock tape plaster, primer and paint Re- locate fixture Material Metal stud and 5/8" sheetrock. Paint walls inside and outside. Frame ceiling and Cut ceiling tiles as needed Provide Cleaning and remove debris from the property	\$7,350.00	\$7,350.00
	❖ Taxes		

TOTAL

\$7,350.00

THANK YOU FOR YOUR BUSINESS!



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# PROPOSAL

DATE 11/5/2025

To: 121 Larchmont Ave  
Larchmont, NY 10538

SALESPERSON	JOB	PAYMENT TERMS	
Jimmy	Front Entry	Due on receipt	

DATE	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Front of Library Entry Power wash the Maine wall, patch as needed, prime, and paint the wall corner to corner to match the existing paint	\$2,850.00	
	Quantity 2: Columns, Power wash, Primer, and paint	\$2,230.00	
	❖ Taxes		
TOTAL			\$5,080.00

**THANK YOU FOR YOUR BUSINESS!**