

**Larchmont Public Library
Board of Trustees
Minutes of Meeting
February 11, 2026**

The Larchmont Public Library Board of Trustees met on 2/11/26, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Barbara Liptack (BL), Barbara Flickinger (BF), Jill Brennick (JB) and Village of Larchmont Liaison Ian Post (DP), Town of Mamaroneck Liaison Robin Nichinsky (RN), Friends Liaison Ellie Berlin (EB), Library Director Andrew Farber(AF), Library Staff Assistant Janet Regan (JR). Library Trustee Celeste Sharpe (CS) and Head of Reference Paul Doherty (PD) were not present.

Library Board Chair LG called the meeting to order at 6:32 pm.

Minutes

The Board unanimously approved the minutes for the 1/14/26 Library Board meeting.

Board

LG welcomed everyone to the meeting.

Friends

The Friends of the Larchmont Library will host a fundraising event on March 25 as part of their centennial capital campaign.

Committee Reports

Finance

Schedule of Bill: The Board unanimously approved the schedule of bills and the additional list of bills dated 2/11/26.

Centennial

1. Library History Page

- A chronological timeline of the library's history has been created.
- Website adjustments are currently being made before the history page goes live.
- Evgenia is providing photos and related information to include on the page.
- Liam is updating the content and putting the final touches on the page.
- Laura E. has started compiling historical materials.

2. Merchandise

- Stickers and bookmarks are being ordered.
- A sample batch will be reviewed before placing a larger bulk order.

3. Book Clubs & Programming

- Caroline and Evgenia are planning book clubs aligned with different decades of the library's history.
- Flyers will be created.
- Programs connected to the anniversary will be grouped together in a display section.
- The anniversary logo will be used across materials.

4. Anniversary Banner

- Auriyanna is creating mockups for the banner.
- Banner will be used indoors and outdoors.
- Planned indoor location: wall above the seed container.
- Sizing will match the Westchester banner currently displayed.

Outdoor Banner Considerations

- Must consider weathering and wear.
- Placement may follow the model used during the Library Restoration banners.
- Possible timing:
 - Install closer to the anniversary in November, or
 - Install for the May community event, then put up and take down as needed to extend the banner's life.

5. Photo Exhibit

- Considering a photo reproduction exhibit, potentially using the same format as the current photo exhibit.
- Need to identify a printer/vendor to reproduce photos.
- Possible contact: John at Homefair
- Plan to feature photos from each decade of the library's history.

6. Publications & Historical Materials

- Copies of the Larchmont Library history book will be made available.
- A note will be added to the history page indicating that the book and an ebook version are available.
- Linette suggested creating a photobook, since photos are already being scanned.

Postcards

- Possible book of old postcards.
- Need to locate original postcards or identify who created them.

7. Artifacts & Memorabilia

- Ongoing search for artifacts from different decades.
- Special effort to expand the 1920s section of the library's history.
- A public call for artifacts and memorabilia may be issued.

8. Next Steps

- Finalize and launch the library history webpage.
- Review merchandise samples before bulk ordering.
- Develop banner mockups and placement plan.

- Identify photo reproduction vendor.
- Continue collecting photos, artifacts, and historical materials.
- Coordinate with Mamaroneck Historical Society and other local contacts.

Facilities

The security cameras have been installed. Digital Provisions completed the job in three days, and AF is very pleased with the work.

The new faucets are working well, and no new floods have been reported.

During the recent snowstorm, DPW did not plow the sidewalks. The Library does not have a snowblower and will purchase one to prevent this from happening again.

The Library's oil was delivered to the wrong address, and as a result, the Library lost heat. The lack of oil also caused boiler 2 to fail, and a failure of the fire alarm relay caused boiler 1 to fail as well. Boiler 1 is now working, but boiler 2 is still nonfunctional.

Resolutions

BL made a motion to accept the Office Dynamics copier proposal. BF seconded. It was approved unanimously.

Directors Report

Technology & AV

Our copier lease ends on April 4th. AF has received multiple proposals and recommends that the library continue using Office Dynamics.

WLS's new app is ready for testing. They are working with Apple to transfer ownership of the existing app, enabling the old app to upgrade directly to the new version.

Due to budget constraints at WLS, Hoopla has been reduced to 3 credits. WLS gave less than 1 month's notice to the member libraries. This has also caused a new patron issue: they may run into trouble borrowing titles, regardless of how many credits they have left. There is a system-level limit on check-outs per day, which can be hit as early as 8:30 am. Previously, no limits were in place.

Library Services & Programs

WLS has experienced a 10% budget cut from the county and is awaiting a possible state budget cut. If it does, they may reduce the number of days the delivery service goes to member libraries.

The children's department's Winter Blues Lists are available online, in the library, and have been sent to Murray, Chatsworth, & Central Elementary Students & Teachers.

The Chatsworth Elementary Visits were scheduled for Monday Feb 9 - Wednesday Feb 11, seeing 31 classes and 775 students.

The adult department had 6 centennial programs in January with a total attendance of 118.

We had our 2nd-highest Overdrive ebook checkout total ever, at 8124, behind only August 2025, which had 8370.

We had the highest number of Online New York Times articles read by our patrons: 5,476.

The meeting was adjourned at 7:35. The next scheduled board meeting will be on 3/11/26 at 6:30 pm.

Respectfully Submitted,
Andrew Farber
Library Director