Larchmont Public Library
Board of Trustees
Minutes of Meeting
May 13, 2026

The Larchmont Public Library Board of Trustees met on 5/13/26, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Galit Lopatin Bordereau (GLB), Barbara Flickinger (BF), Barbara Liptack (BL), Celeste Sharpe (CS), Linnet Tse (LT), Village of Larchmont Liaison Ian Post (DP), Library Director Andrew Farber(AF), Town of Mamaroneck Liaison Robin Nichinsky (RN), and Friends Liaison Ellie Berlin (EB).

Library Board Chair LG called the meeting to order at 6:31 pm.

<u>Friends of the Larchmont Library Report</u>
EB shared plans for the upcoming annual fundraising letter, which will focus on the $2MM fundraising campaign that the Friends have undertaken in conjunction with the Library's 100th anniversary. Over $200K has been raised already. The Board expressed their appreciation of the Friends' continued generous support.

<u>Minutes</u>
The Board unanimously approved the minutes for the 4/8/26 Library Board meeting on a motion made by BF and seconded by BL.

<u>Committee Reports</u>
Finance
The Board unanimously approved the schedule of bills and the additional list of bills on a motion made by CS and seconded by GLB.

Facilities
AF gave an update on the facilities, including the current status of the solar project. The slipmats were placed on the roof on May 13, in preparation for the installation of the panels. The Board requested better coordination and communication regarding the work schedule from the Village of Larchmont.

Centennial – JB shared an update from the recent Centennial Committee meeting.

The LPL will have a family day anniversary celebration on the same day as Larchmont day on Sept 26. Activities will include games and candy from the decades, and story time. Estimated budget is $500. Will request funding from the Friends. LPL will have a table set up in Constitution Park

Re: photo exhibit, the cost to enlarge photos is $10 to $15 per print from Home Fair Camera.

Liam has submitted a draft of the LPL history book.

Galit, Lauren and Jill will meet with some of the Friends May 14 to discuss the November event.

The committee has involved the children's and teen's librarians in their planning. Jill has suggested a poem/essay contest for the fall to get teens/middle schoolers involved. The work can be shared at the November event.

Directors Report

AF stated his decision to resign as Larchmont Library Director, effective May 14. He thanked the Board for having given him the opportunity to serve in the position.

Shift to Using Ingram for Book Purchases

The Library has begun to use Ingram for book purchases, a switch necessitated by Baker and Taylor's shutting down their operations. AF discussed challenges in their packing and invoicing system. Janet Regan is working with Ingram to set up a system that works better for the LPL.

Public Library Association conference

AF attended the Public Library Association conference last week 3/31-4/3 in Minneapolis, Minnesota. He highly recommends the PLA conference for library directors/leadership. He gave the Board a brief recap of the sessions he attended, including a session using AI to help with grant proposals.

Hoopla

In a continuing discussion, reduction of Hoopla services by WLS will require additional costs for LPL if we want to maintain the level of checkouts for our patrons. LPL is trying to estimate the amount and will discuss with the Friends.

Libby

Libby is being heavily utilized. We are anticipating a $1500 shortfall on that line and will discuss with the Friends.

Policies

On a motion made by CS and seconded by GBL, the Board adopted the following new or updated documents/policies:

• Financial Policies and Procedures Manual, 2026 (revised)
• Credit Card Policy (revised)
• Gift and Naming Policy (revised)
• Video Surveillance Policy - new policy
• Vulnerable Persons Policy - new policy
• Code of Conduct Policy (revised) – includes a minor wording change suggested by CS
• Unattended Child Policy (revised)

LT pointed out that the Board has reviewed several other policies per its review schedule and determined that revisions are not needed for them. A comment will be added to these policies noting that each has been reviewed, but no changes were needed, along with the review date

Resolutions

- Resolution to accept Andrew Farber's resignation, effective 5.14.26 was made by GBL, seconded by BL, and unanimously approved by the Board.
- Resolution to temporarily appoint Paul Doherty to the position of Director, effective 5.14.26 at the equivalent yearly salary of $130,000 for a period of 90 days, or until a new director is found, whichever is shorter. He will return to his position as a Librarian 3 when his term ends. Motion by CS, seconded by BF, and unanimously approved by the Board.
- Resolution to hire Sophia Iovine-Massardi as a library page, at the pay rate of $17.50/hr, start date to be determined. Motion by BL, seconded by BF, and unanimously approved by the Board.

Executive Session

On a motion by GBL, seconded by JB, the Board went into Executive Session at 7:20 pm to discuss a personnel item. No actions were taken. The Board exited Executive Session at 8:22 pm on a motion by BL, seconded by JB.

The meeting was adjourned at 8:22 pm on a motion by BL, seconded by GBL. The next scheduled board meeting will be on 6/10/26 at 6:30 pm.

Respectfully Submitted,
Linnet Tse
LPL Board Trustee