

**Larchmont Public Library
Board of Trustees
Minutes of Meeting
February 12, 2025**

The Larchmont Public Library Board of Trustees met on 2/12/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Barbara Flickinger (BF), Celeste Sharpe (CS), Town of Mamaroneck Liaison Sabrina Fiddelman (LSF), Friends of Larchmont Library Director Ellie Berlin (EB), Library Director Andrew Farber, Head of Reference Paul Doherty (PD), and Library Staff Assistant Janet Regan (JR). Barbara Liptack (BL) was not present. Village of Larchmont Liaison Dana Post (DP) was not present.

Library Board Chair LG called the meeting to order at 6:31 pm.

Minutes

The Board unanimously approved the minutes for the 1/12/25 Library Board Meeting with the correction that Rachel Hazan was not in attendance at the 1/12/25 Library Board Meeting.

Board

LG welcomed everyone to the meeting.

Friends

EB reported on their successful fundraising for 2024. They raised over \$400,000 in 2024.

Committee Reports

Finance

Schedule of Bills and Performance Report: The Board unanimously approved the schedule of bills and the additional list of bills dated 2/12/25.

The Finance Committee informed the board that the budget proposal was being worked on.

Centennial

The Centennial Committee will be meeting regularly, Caroline Cunningham will be included in the next meeting to discuss programming.

The Library staff will create the programming, and the board and friends will work on special events and fund raising. Programming will begin the January of 2026 and will continue for the year, leading up to the actual date of the Centennial in November. Program ideas included potentially creating logos for people to vote on, Library love letters, recreating old photos of library, and special exhibits in the art gallery.

Facilities

Fred Cook Inc. Has alerted the Library that they did not put a camera through the drains to determine where the breaks are, there is no video or report to share with the Library.

Resolutions

JB made a motion to approve the resolution that we accept the Otis Elevator retrofit proposal in the amount of \$135,325. CS seconded. The resolution was unanimously approved.

BF made a motion to approve the resolution that we accept the Atlantic Westchester's quote to fix the HVAC work in the new reference office in the amount of \$3510. CS seconded. The resolution was unanimously approved. The Friends of the Larchmont Library stated that they are willing to pay for it.

LT made a motion to approve the resolution that we accept the Andreu Remodeling's quote to repair the storage room floor in the amount of \$ 3260. JB seconded. The resolution was unanimously approved.

Director's Report

The Library has received the certification list for the children's librarian position and has sent out the canvass letters. We are waiting for the replies to move forward with hiring a new children's librarian.

AF has reached out to DASNY and has resent all bills and check information again for the SAM Grant to be finalized.

WLS updated their quote for the self-check machine. It is \$3000 to buy \$1500 per year.

The Chatsworth school visit to the Library was successful; the children's room received a thank you from school.

WLS will be replacing the public computers, as well as providing new computers for three staff members.

AF is in the process of completing the New York State Annual Report. It will be presented at the next Board Meeting.

The Library is waiting on the estimate for the wall extension for the children's room office.

The union contract will be expiring this year and negotiations will start in March.

The meeting adjourned at 6:55 pm. The next scheduled Board Meeting will be held on 3/9/25 at 6:30 pm.

Respectfully Submitted,
Andrew Farber
Library Director