

**Larchmont Public Library  
Board of Trustees  
Minutes of Meeting  
June 11, 2025**

The Larchmont Public Library Board of Trustees met on 6/11/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Linnet Tse (LT), Barbara Liptack (BL), Celeste Sharpe (CS), Galit Lopatin Bordereau (GLB), Barbara Flickinger (BF), Town of Mamaroneck Liaison Sabrina Fiddelman (LSF), Friends of Larchmont Liaison Ellie Berlin (EB), Library Director Andrew Farber, and Library Staff Assistant Janet Regan (JR). Village of Larchmont Liaison Dana Post (DP) and Head of Reference Paul Doherty (PD) were not present.

Library Board Chair LG called the meeting to order at 6:05 pm.

**Minutes**

The Board unanimously approved the minutes for the May 14, 2025, Library Board meeting.

**Board**

LG welcomed everyone to the meeting.

**Friends**

EB announced a \$100,000 donation to the Library to renovate the Village Center. EB will ask donors if they would like their names on plaques. The Friends reported on their successful fundraising and a successful Jazz program.

A Donor is donating another \$100k in July, in the form of stock.

The e-media campaign is starting. If more money is needed, the FOL will donate to that.

LG thanked EB for their generosity.

**Committee Reports**

**Finance**

***Schedule of Bills and Performance Report:*** The Board unanimously approved the schedule of bills and the additional list of bills dated 6/11/25.

AF reported that there would be a budget shortfall of approximately \$24,000 due to building maintenance, health care costs, and retirement costs. He will have the exact amount after the Village calculates the final bills.

**Centennial**

The Centennial committee met this month and discussed the focus of the Library's history and budgeting needs for the centennial.

**Facilities**

The children's room elevator has been repaired.

Otis Elevator has informed us that they expect to begin work on the elevator retrofit by the end of June.

The phone lines have been switched from copper to Fios.

Locks have been changed for two bathrooms on the main floor. Proper locks and keys will be put in.

Toilet paper dispensers are being changed to 1-ply from 2-ply rolls.

### **Resolutions**

GLB made a motion to move \$100 from the restricted fund to the programming line. BF seconded. The resolution was unanimously approved.

LT made a motion to create a Village Center Capital Fund project. BF seconded. The resolution was unanimously approved.

CS made a motion to accept the Millburn Flooring/Renu's contract in the amount of \$26026.01 to replace the flooring in the Village Center. GLP seconded. The resolution was unanimously approved.

BL made a motion to accept Nabor Electric's lighting contract in the amount of \$12,120. GLB seconded. The resolution was unanimously approved.

CS made a motion to accept Andreu Remodeling's contract to repaint the Village Center in the amount of \$11,100. JB seconded. The resolution was unanimously approved.

BF made a motion to accept JP McHale's contract for termite prevention and monitoring in the amount of \$3878, plus \$549 annually. LT seconded. The resolution was unanimously approved.

GLB made a motion to accept JP McHale's contract for pest prevention and carpenter ant treatment in the amount of \$1720. CS seconded. The resolution was unanimously approved.

CS made a motion to accept Andreu Remodeling's quote to power wash, patch, and paint the front entrance in the amount of \$3460. BL seconded. The resolution was unanimously approved.

### **Director's Report**

AF discussed the multiple parts of the Village Center renovations. We are currently waiting for a quote to upgrade the AV equipment. Work is expected to start on June 19<sup>th</sup>. The Village of Larchmont will move its meetings to accommodate the work being done.

The CSEA and our council are completing the pay scale addendum to be voted on at the next meeting.

AF attended the Rotary club's Hommocks school essay competition awards. The Library will bind the collection as a book and store it at the Library for public viewing.

The Library will be implementing an online training program for PESH and workplace violence. All staff will be required to complete this training annually.

The children's department has sent the schools it's summer reading kickoff video.

The Library has begun purchasing items for our Library of things pilot program.

The blood drive was a success.

We had 10 applications for interns, and our YA librarian, Kim, selected 4. They will be here 30 hours a week. They pull holds, helped create the summer reading trivia game, and met and spoke with staff from most departments.

The meeting adjourned at 7:10 pm. The next scheduled Board Meeting will be held on 7/11/25 at 6:30 pm.

Respectfully Submitted,  
Andrew Farber

Library Director