

LARCHMONT PUBLIC LIBRARY

BOARD OF TRUSTEES

October 8, 2025

The Larchmont Public Library Board of Trustees will hold its next regularly scheduled meeting on October 8, 2025, at 6:15 PM. Please call Andrew Farber (914-834-1977) or e-mail him (afarber@larchmontlibrary.org) if you are unable to attend.

AGENDA

- Friends of the Library Report
- Approval of Library Board Meeting Minutes for September 10, 2025.
- Committee Reports
 - Finance
 - Approval of bills
 - Facilities
 - Update on facilities issues
 - Centennial
 - Update on committee
- Library Director's Report
 - Additional Items
 - Update on Elevator project
 - AV proposals for Village Center
 - WLS SLA
 - Notary Public
- Hear Members of the Public
- Adjournment

**Larchmont Public Library
Board of Trustees
Minutes of Meeting
September 10, 2025**

The Larchmont Public Library Board of Trustees met on 9/10/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Barbara Liptack (BL), Barbara Flickinger (BF), Celeste Sharpe (CS), Town of Mamaroneck Liaison Sabrina Fiddelman (LSF), Library Director Andrew Farber, Library Staff Assistant Janet Regan (JR), Head of Reference Paul Doherty (PD), Librarians Evgenia Nikolopoulou (EN) and Caroline Cunningham (CC), Village of Larchmont Trustee Brigid Brennan (BB), Vice Chair of the Larchmont Environmental Committee Mark Manly (MM), and member of public John Fritz (JF). Village of Larchmont Liaison Dana Post (DP) and Friends Liaison Ellie Berlin (EB) were not present.

Library Board Chair LG called the meeting to order at 6:30 pm.

Minutes

The Board unanimously approved the minutes with minor edits for the 7/9/25 Library Board Meeting

Board

LG welcomed everyone to the meeting.

Village

BB and MM spoke about the solar panel project that the Village would like to install on the Library's roof. They discussed the grant behind the project, proposals, installers, and the work itself. The Library trustees had several questions, which BB and MM will refer to their consultant.

Library

CC and EN gave a presentation on the ALA conference they attended.

Friends

There was no report from the Friends of the Larchmont Library.

Committee Reports

Finance

Schedule of Bill: The Board unanimously approved the schedule of bills and the additional list of bills dated 9/10/25.

Centennial

The centennial committee is working on logos for the Centennial. The Library's graphic designer, Auriyanna, is creating four logos for the committee to vote on.

The committee discussed updates to the website and Library history, as well as communication ideas for publicity.

The Lions are also celebrating their 100th anniversary and would like to explore opportunities for collaboration with us for each of our celebrations.

PD displayed an advertisement from 1922 for the construction of the Larchmont Library.

Facilities

AF noted that there were several leaks from the HVAC system that Atlantic Westchester repaired.

The Village Center is almost done. The incorrect molding needed to be removed and replaced, and additional flooring tiles were required due to the asbestos remediation.

A third AV vendor is scheduled to arrive on Friday and will provide a proposal.

The elevator, electric work, and alarm should be completed tomorrow. They need their inspection and then a third-party inspection.

CC and EN found Furniture vendors at ALA, the quote is roughly \$3k vs \$14k from Library interiors. Friends have indicated they will pay for the chairs at past meetings.

Resolutions

LT made a motion to approve moving the Library's funds into a NYCLASS account. BF seconded. The resolution was unanimously approved.

CS made a motion to approve Naber Electric's proposal for work on the elevator project in the amount of \$2675. GLB seconded. The resolution was unanimously approved.

Directors Report

AF listed the items approved by Lauren in August.

Board Members need to complete some training, and Andrew will notify those who owe them.

AF is meeting with the Village to set up training from Perma. It will be due by the end of the year for the Board and by the end of November for staff.

AF has created a centralized online, cloud-based document management system for board documents.

AF attended a Civil Service Webinar discussing the coming changes in how civil service lists are created for open competitive jobs.

The Summer reading game statistics increased from last year for all three age groups.

eBooks and Museum passes had their highest checkouts ever in August.

Members of the Public

JF spoke about Revolutionary Westchester 250 here in our community. They will be hosting an event about the skirmish of Mamaroneck at Harbor Island, featuring whale boats from Port Washington. He asked that the Library provide support for the event.

The meeting was adjourned at 8:08. The next scheduled board meeting will be on 10/8/25 at 6:30 pm.

Respectfully Submitted,
Andrew Farber
Library Director

DRAFT

ADDITIONAL LIST OF BILLS TO BE APPROVED FOR PAYMENT 10/8/25
OPERATING EXPENSE

PERSONNEL

PAYROLL (9.19.25)	\$ 48,093.74	
EMERG COMP	\$ 410.95	
SOC SEC	\$ 3,710.61	
		\$ 52,215.30
 PAYROLL (10.3.25)	 \$ 50,280.92	
EMERG COMP	\$ 287.67	
SOC SEC	\$ 3,868.50	
		\$ 54,437.09

HEALTHCARE

SEPTEMBER	\$ 30,922.00	
		\$ 30,922.00

ELECTRICITY

AUGUST	\$ 4,767.26	
		\$ 4,767.26

CAPITAL

H1-7197-7410-500-09

ATLANTIC WESTCHESTER - HVAC system for elevator room	\$ 12,800.00
OTIS ELEVATOR - final payment	\$ 33,831.25
NABER ELECTRIC- Final 20% payment of proposal	\$ 1,455.00
NABER ELECTRIC- Electrical work for install of HVAC for Elevator Room	\$ 2,675.00

H1-7197-7410-500-01

GEMINI BLINDS - Blackout Shades for VC	\$ 3,276.00
NABER ELECTRIC - Purchase and install - Sconces	\$ 3,670.00
NABER ELECTRIC - Purchase and install - 5 Add'l LEDs	\$ 3,270.00

Chase Card Breakdown Last 3 Months										
	OCTOBER	SEPTEMBER	AUGUST			FY25-26	FY24-25	FY23-24	FY 22-23	FY 21-22
Program Supplies	103.80	527.44	250.00			\$ 4,697.79	\$ 6,988.75	\$ 8,152.96	\$ 8,966.91	\$ 1,860.18
Conf and Dues			113.77			\$ 327.29	\$ 3,910.88	\$ 2,668.21	\$ 989.78	\$ 1,806.63
Library Supplies	100.79					\$ 426.69	\$ 147.20	\$ 2,008.98	\$ 1,765.29	\$ 1,051.73
Communications			250.69			\$ 1,694.79	\$ 3,417.12	\$ 2,964.02	\$ 3,242.57	\$ 3,441.35
Office Equipment						\$ -	\$ 47.99	\$ 154.98	\$ 3,082.13	\$ 877.48
Postage	156.00		146.00			\$ 376.00	\$ 149.81	\$ 497.77	\$ 566.07	\$ 572.76
Comp. Supplies						\$ -	\$ 219.00	\$ -	\$ -	\$ -
Books						\$ -	\$ 288.09	\$ 4,533.07	\$ 1,752.20	\$ 241.04
DVD						\$ -	\$ 935.82	\$ 5,627.97	\$ 2,714.24	\$ -
Periodicals	1426.80					\$ 1,500.59	\$ 3,246.07	\$ 5,627.97	\$ 3,261.19	\$ 2,993.32
Build. Maint.						\$ -	\$ 74.75	\$ 2,694.50	\$ 1,434.52	\$ 1,904.92
B & G Supplies						\$ -	\$ 3,774.68	\$ 761.81	\$ -	\$ 201.85
Misc.						\$ -	\$ -	\$ -	\$ -	\$ 78.00
Bldg Equipment						\$ -	\$ 823.25	\$ 401.72	\$ 1,149.50	\$ 3,159.40
Credits						\$ -	\$ -	\$ -	\$ -	\$ -
E books						\$ -	\$ 850.00	\$ -	\$ -	\$ -
Service contract	41.99					\$ 41.99	\$ 319.80	\$ -	\$ 850.00	\$ 750.00
Cirulation Maintenance						\$ -	\$ -	\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -	\$ -	\$ -
Total	1829.38	527.44	760.46	\$ -		\$ 9,065.14	\$ 25,193.21	\$ 34,431.46	\$ 29,774.40	\$ 18,938.66
										\$ -
Amazon Breakdown										\$ -
										\$ -
Prog Supplies	20.86	\$ 279.46	\$ 120.22			\$ 866.41	\$ 3,373.52		\$ 1,375.83	\$ 3,033.12
Conf and Dues						\$ -	\$ 59.97			
Library Supplies	207.98	\$ 87.45	\$ 325.14			\$ 436.57	\$ 2,122.93		\$ 1,369.15	\$ 962.60
Office Equipment						\$ -	\$ 197.64		\$ -	\$ 32.95
DVDs	319.54	\$ 601.40	\$ 337.86			\$ 1,240.93	\$ 4,699.88		\$ 4,923.00	\$ 7,460.77
Books	1502.11	\$ 2,924.26	\$ 1,718.51			\$ 7,195.19	\$ 11,644.12		\$ 2,065.73	\$ 2,119.65
Comp Supplies						\$ 98.89	\$ 98.89		\$ 1,549.93	\$ 296.69
Communications						\$ -	\$ 96.96		\$ -	\$ -
CDs						\$ -	\$ -		\$ -	\$ -
Audiobooks						\$ -	\$ -		\$ -	\$ -
B & G Supplies	568.65					\$ 51.39	\$ 629.60		\$ 33.44	\$ 398.05
Bldg Equip	292.04					\$ -	\$ -		\$ 85.78	\$ -
Credits						\$ -	\$ -		\$ (174.20)	\$ -
Total	2911.18	\$ 3,892.57	\$ 2,501.73	\$ -		\$ 9,889.38	\$ 21,439.09		\$ 11,228.66	\$ 14,303.83

10/8/2025
FY 25

LARCHMONT PUBLIC LIBRARY

CHECK REGISTER

Check No	Vendor Name	Check Date	Description	Amount
	ACE TRAPPING & EXTERMINATING		RACOONS - CALLED TO REMOVE AROUND DUMPSTER	\$ 150.00
	AMAZON		LIBRARY SUPPLIES, BOOKS, DVDS (and Credits applied)	\$ 2,908.74
	ANDREU REMODELING		VARIOUS REPAIRS - DOORS HINGES - 3 DOORS	\$ 1,061.00
	ANDREW FARBER		NYLA CONFERENCE REGISTRATION PASS	\$ 380.00
	ATLANTIC WESTCHESTER		DISCONNECT AND RESTART DAIKEN UNIT	\$ 412.50
	ATLANTIC WESTCHESTER		CHILLER NOT WORKING PROPERLY - LIBRARY EXTREMELY WARM	\$ 660.00
	BAKER & TAYLOR		BOOKS -SEPTEMBER	\$ 705.05
	CHASE		SEE ATTACHED	\$ 1,829.38
	CHRIS MCCORMACK		ADULT PROGRAM - TRAVEL - Exploring our Colorful World & Iceland (2 sessions)	\$ 200.00
	CITRON BROTHERS		ANNUAL CHANGE - ALL WATER FILTERS (July)	\$ 1,050.00
	CLEANING SYSTEMS		BUILDING CLEANING SUPPLIES	\$ 810.90
	DATINO LAWN SPRINKLER		ADJUST TIMER AND FIX LEAK	\$ 100.00
	DE LAGE LANDEN		COPIER 10/15/25-11/14/25)	\$ 220.70
	FOLEY HARDWARE		LIBRARY SUPPLIES	\$ 68.23
	JANET REGAN		ENLARGE AND PRINT POEM FOR FRAMING	\$ 17.85
	LUIGI ANDREOLI LANDSCAPING		MONTHLY SERVICE - AUGUST & SEPTEMBER	\$ 600.00
	MIKE NORRIS		ADULT PROGRAM - "Monet at Giverny:The Water Lilies and More"	\$ 150.00
	NABER ELECTRIC		REPLACE BALASTS & REPAIR OUTLETS THOUGHOUT LIBRARY	\$ 910.00
	NUSOUND TECHNOLOGY		ANNUAL TOTAL CARE PLAN - INTERNAL PHONES	\$ 1,010.00
	OVERDRIVE INC.		E-BOOKS & E-AUDIO	\$ 6,886.19
	QUALITY ELEVATOR INSPECTION		INSPECTION OF ELEVATOR RETROFIT	\$ 800.00
	ST. AUGUSTINE'S CHURCH		PARKING - OCTOBER	\$ 312.50
	STAPLES		VARIOUS SUPPLIES	\$ 713.27
	TIMELY SIGNS		ALUMINUM DONOR PLAQUES (3 replacements)	\$ 453.00
	VERIZON		STATEMENT - 9/18/25	\$ 307.80
	VERIZON BUSINESS		STATEMENT - 9/10/25	\$ 1.94
	VILLAGE OF LARCHMONT		WATER CHARGES (6/1/25-8/31/25)	\$ 915.40
	WB MASON		LIBRARY SUPPLIES	\$ 168.10
				\$ 23,802.55

10/8/2025
FY 25

LARCHMONT PUBLIC LIBRARY

CHECK REGISTER

Check No	Vendor Name	Check Date	Description	Amount
	ACE TRAPPING & EXTERMINATING		RACOONS - CALLED TO REMOVE AROUND DUMPSTER	\$ 150.00
	AMAZON		LIBRARY SUPPLIES, BOOKS, DVDS (and Credits applied)	\$ 2,908.74
	ANDREU REMODELING		VARIOUS REPAIRS - DOORS HINGES - 3 DOORS	\$ 1,061.00
	ATLANTIC WESTCHESTER		DISCONNECT AND RESTART DAIKEN UNIT	\$ 412.50
	ATLANTIC WESTCHESTER		CHILLER NOT WORKING PROPERLY - LIBRARY EXTREMELY WARM	\$ 660.00
	BAKER & TAYLOR		BOOKS -SEPTEMBER	\$ 705.05
	CHASE		SEE ATTACHED	\$ 1,829.38
	CHRIS MCCORMACK		ADULT PROGRAM - TRAVEL - Exploring our Colorful World & Iceland (2 sessions)	\$ 200.00
	CITRON BROTHERS		ANNUAL CHANGE - ALL WATER FILTERS (July)	\$ 1,050.00
	CLEANING SYSTEMS		BUILDING CLEANING SUPPLIES	\$ 810.90
	DATINO LAWN SPRINKLER		ADJUST TIMER AND FIX LEAK	\$ 100.00
	DE LAGE LANDEN		COPIER 10/15/25-11/14/25)	\$ 220.70
	FOLEY HARDWARE		LIBRARY SUPPLIES	\$ 26.60
	JANET REGAN		ENLARGE AND PRINT POEM FOR FRAMING	\$ 17.85
	LUIGI ANDREOLI LANDSCAPING		MONTHLY SERVICE - AUGUST	\$ 300.00
	NABER ELECTRIC		REPLACE BALASTS & REPAIR OUTLETS THOUGHOUT LIBRARY	\$ 910.00
	MIKE NORRIS		ADULT PROGRAM - "Monet at Giverny:The Water Lilies and More"	\$ 150.00
	NUSOUND TECHNOLOGY		ANNUAL TOTAL CARE PLAN - INTERNAL PHONES	\$ 1,010.00
	OVERDRIVE INC.		E-BOOKS & E-AUDIO	\$ 6,858.69
	ST. AUGUSTINE'S CHURCH		PARKING - OCTOBER	\$ 312.50
	STAPLES		VARIOUS SUPPLIES	\$ 713.27
	TIMELY SIGNS		ALUMINUM DONOR PLAQUES (3 replacements)	\$ 453.00
	VERIZON		STATEMENT - 9/18/25	\$ 307.80
	VERIZON BUSINESS		STATEMENT - 9/10/25	\$ 1.94
	VILLAGE OF LARCHMONT		WATER CHARGES (6/1/25-8/31/25)	\$ 915.40
	WB MASON		LIBRARY SUPPLIES	\$ 102.34
				\$ 22,187.66

LARCHMONT PUBLIC LIBRARY

121 Larchmont Ave
Larchmont, NY 10538

AV PROPOSAL

September 23, 2025

Thank you for the opportunity to submit this Design-Build AV proposal for the Larchmont Public Library.

The AV system outlined in this proposal is a state-of-the-art network-based solution utilizing the latest technologies. As a network-AV platform, it is designed for scalability and can be expanded with additional functionality in the future without requiring replacement of existing hardware. While no system can be considered entirely future-proof, this design provides a high level of flexibility and adaptability to meet evolving needs.

For clarifications or inquiries about this proposal please do not hesitate to contact:

Amit Peleg
914-277-7775
ap@peltrix.com

Sincerely,



Amit Peleg
President
Peltrix

Larchmont Public Library – AV System Design and Installation Scope

Video

- Remove and decommission the old projection screen (disposal not included in this scope).
- Replace the old screen with a motorized projection screen sized to maximize visible height above audience seating. Screen will not exceed 4'-9" in height. Control will be via both a wall-mounted touch panel and a separate manual switch.
- Install a new laser projector providing 5200 ANSI lumens for a bright, vivid image.
- Provide one wired HDMI hookup for guest device connectivity.
- Enable wireless presentation for guest devices using Barco Clickshare, with options for USB dongle or WiFi integration. Users connected to the facility's guest WiFi can present wirelessly or via dongle without WiFi connection.
- Install a rack-mountable Blu-ray player as an additional video/audio source. The Blu-ray player will be operated via its front panel or wireless remote control.

Audio

- Update the sound system with new digital amplification. Existing ceiling loudspeakers will be reused. See option for updated speakers.
- The system supports 14 existing loudspeakers wired in pairs, requiring a total of seven amplification channels.
- Amplifiers will feature automatic standby mode when not in use for eco-friendly operation.
- All audio functions will be managed by a touch panel connected to a Digital Signal Processor (DSP).
- The audio system provides six input sources:
 - Two wireless microphone channels (handheld & lavalier each)
 - Wired podium microphone, goose-neck
 - Blu-ray player
 - Wired AV source (wall-mounted HDMI)
 - Wireless source (Clickshare device)
- Two wireless microphone channels allow switching between handheld and lavalier transmitters (not used simultaneously).
- External antennas to be wall-mounted outside the AV closet for improved RF reception.
- A wired, podium mounted gooseneck cardioid microphone and wall plate interface.

Control

- All AV functions will be controlled centrally by a wall-mounted 10" touch panel managed by a control master core, with optional cloud-based remote monitoring and service.
- Touch panel functions include:
 - Projector power on/off
 - Screen operation (extraction/retraction)
 - Video source selection (with corresponding audio)
 - Audio source selection
 - Microphone volume and mute control

Notes

- Rackmount hardware is not included; the existing 26-space rack will be reused. Peltrix will remove old devices from the rack, but equipment disposal is not included in this scope.
- Projection screen replacement will require modification to the drop-ceiling; Peltrix will remove conflicting ceiling components. Any finishing or repair to the ceiling will be handled by others.
- Wireless presentation and remote service require AV network integration. Peltrix will coordinate with the facility IT director for this functionality.
- Service and Warranty. Peltrix warrants the AV installation for one year from day of client's acceptance. During this period Peltrix will service, repair, or replace any defective equipment it installed and handle any failure caused by the installation. Manufacturer warranties longer than one year will continue for the period stated by the manufacturer.

Options

1. Speaker replacement is highly recommended. The existing Wheelock S8-70/25 loudspeakers are emergency-rated devices designed for fire alarm and emergency paging, which do not provide the sound quality necessary for professional AV applications. Accurate speech reinforcement and music playback require speakers with enhanced fidelity and a wider frequency response. Replacing the current speakers with AV-optimized models will deliver superior speech intelligibility and audio quality for all usage scenarios. Speech intelligibility is paramount for long meetings, lectures, and seminars, as poor intelligibility can cause listener fatigue.
2. Secondary display: For sections lacking direct line-of-sight to the main projection screen, an optional wall-mounted display above the double doors will mirror the projection screen or show a separate, different source.
3. Camera option: Add a video camera covering the presentation area; its feed can be shown on the optional display for audience members in obstructed vision areas.

4. Audio zone control: By default, the entire room functions as a single audio zone. This option adds a Mute button on the touch panel, allowing the loudspeakers in the obstructed section of the room to be muted. When that area is not in use, muting those loudspeakers improves speech intelligibility in the active space and reduces listener fatigue by minimizing the additional reverberation caused by sound reflections from the walls and floor.

LARCHMONT PUBLIC LIBRARY

TERMS		DATE		ESTIMATE #	
See notes		09/23/2025		20250923AA	
ITEM	DESCRIPTION	MFR	MODEL	NOTES	QTY
VIDEO EQUIPMENT					
1	5200-Lumen WUXGA Laser 3LCD Projector	Panasonic	PT-VMZ51U7	Included lens maximum distance 13 feet from screen	1
2	Ceiling plate for projector mount	Chief	CMA115		1
3	3-5' Adjustable Extension Column, Pole	Chief	CMS0305W		1
4	Projector mount	Chief	RPAUW		1
5	Projector leg accessory	Chief	SLBLEGB	Required for RPAUW	1
6	Advantage Series, 57.5" x 92" Motorized projection screen	Da-Lite	70132LS	Customized with white top instead of standard 2" black. Controlled from a touch panel and a wall switch.	1
7	Screen Controller	Da-Lite	DL15316		1
8	Network Video Endpoints (Configured as a decoder)	Q-SYS	NV-21-HU	Outputs network video signal to the projector	1
9	Network video HDMI wall-plate encoder	Q-SYS	NV-1-H-WE	Wall plate with HDMI input, requires dual-gang wall backbox	1
10	Wireless presentation device, ClickShare CX-20 Gen2 - 1 Button	Barco	R9861612USB1		1
11	Rack-mountable, professional 4K Ultra HD BD, Blu-ray Disc, DVD, CD player	Tascam	BD-MP4K		1
12	Network Video Endpoints (Configured as a encoder)	Q-SYS	NV-21-HU	Inputs network video into the system from the Blu-ray player	1
AUDIO EQUIPMENT					
13	Wireless microphone combo. Receiver + handheld transmitter + Lavalier transmitter	Shure	SLXD124/85M-J52	Each receiver can receive from a handheld or a lavalier microphone	2
14	Diversity Architectural Antenna for UHF Wireless Microphones	RFvenue	D-ARC	White	1
15	Antenna Distribution System	RFvenue	DISTRO4	Splits the antenna to the two wireless receivers	1
16	Gooseneck podium condenser microphone	Shure	MX418/C	Mounted on the podium. Alternative handheld microphone possible	1
17	8-Channel 500W per channel Network Amplifier	QSC	CX-Q 8K8		1
18	Wall plate with XLR microphone input	--	--	For podium microphone	1
19	21090 Topline Tripod Mic Stand with Telescopic Boom	K&M	21090.500.55		1
SYSTEM CONTROL					
20	Q-SYS Core Processor with 8 local audio I/O channels	Q-SYS	Core 8 Flex		1

LARCHMONT PUBLIC LIBRARY

TERMS	DATE	ESTIMATE #
See notes	09/23/25	20250923AA

ITEM	DESCRIPTION	MFR	MODEL	NOTES	QTY
SYSTEM CONTROL (continued...)					
1	10.1" PoE Touch Screen Controller for In-Wall Mounting.	Q-SYS	TSC-101-G3		1
2	Fully Managed Switch, 24x1G PoE++ 1,440W 2x1G and 4xSFP	Netgear	GSM4230UP		1
MISC.					
3	Low Profile Vertical Power Strip, 16 Outlet, 15A	MAP	PDT-1615C-NS		1
4	Rackmount Power, 9 Outlet, 15A, Basic Surge Protection	MAP	PD-915R		1
5	Miscellaneous hardware and wiring	--	--		1
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

LARCHMONT PUBLIC LIBRARY

TERMS		DATE		ESTIMATE #			
See notes		09/23/25		20250923AA			
ITEM	DESCRIPTION	MFR	MODEL	NOTES	QTY	RATE	
OPTION # 1, LOUDSPEAKER REPLACEMENT							
1	6.5" cone woofer with a 0.75" soft dome tweeter ceiling speaker, white	Yamaha	VXC6W		14	\$8,657.29	
2	Wiring package for speakers	--	--		1		
3	Installation	--	--		1		
OPTION # 2, SECONDARY DISPLAY							
4	BRAVIA BZ30J 32" UHD 4K HDR Commercial Monitor	Sony	FW32BZ30J		1	\$3,446.08	
5	Tilt display mount	Peerless	T4X4		1		
6	Wiring package for display	--	--		1		
7	Network Video Endpoints (Configured as a decoder)	Q-SYS	NV-21-HU	Outputs network video signal to the projector	1		
8	Installation and programming	--	--		1		
OPTION # 3, CAMERA							
9	Studio 4K camera (12X, White)	PTZoptics	PT12XSTUDIO4KWHG3		1	\$4,109.49	
10	Camera drop-ceiling mount	Panavise	845-246W		1		
11	Network Video Endpoints (Configured as a encoder)	Q-SYS	NV-21-HU	Outputs camera video signal to the network	1		
12	Wiring package for camera	--	--		1		
13	Installation and programming	--	--		1		
OPTION # 4, AUDIO ZONE CONTROL							
14	Control programming for audio zone splitting	--	--		1	\$420.00	
15							
16							
17							
18							
19							
20							
PROJECT COSTS & SUMMARY							
NOTES: PAYMENT TERMS: 100% of equipment & Freight + 50% of others in advance, 50% of others at completion of installation.		Equipment total (Excluding Options)					\$31,510.82
		Freight, Handling, Packaging				1	\$1,374.25
		Drafting				1	\$275.00
		DSP Programming				1	\$1,800.00
		Control programming				1	\$3,200.00
		System installation & commissioning				1	\$13,500.00
		Packaging & freight material removal and disposal				1	\$283.44
		Project Total (Excluding sales tax)				1	\$51,943.51

Project Estimate: Larchmont Public Library: AV Upgrade

Our Info:

76 Westbury Park Road, Suite 101E
Watertown, CT 06795
info@dnrprod.com
203-263-0004

Project Number: DNR.25.241.0



Client Info:

Larchmont Public Library
121 Larchmont Avenue
Larchmont
NY 10538

Date Prepared: 7/22/2025

*Estimate is Valid for 30 Days from the above date

Lead Time: TBD

Project Location: Community Room
On-site: 4 Business Days

Contact Phone: 914-834-1977
Contact Email: afarber@larchmontlibrary.org

Contact Name: Andrew Farber
Library Director

DNR's Guarantee

Thank you for considering DNR Labs, a Watertown (CT) based, boutique audio visual company. We're a small business dedicated to customer service and end user experience; specializing in quality and reliability. DNR competes to provide the highest value, not the lowest price.

Celebrating our 20th anniversary, DNR has grown from humble beginnings. What started in a barn in Woodbury is now a 40,000 square foot shop, office, and logistics center in Watertown. And though we've grown rapidly, DNR keeps our origins in mind. We remain small enough to have real people answer the phone as calls come in, but big enough to work with the world's leaders in AV innovation; young enough to stay up to date on the latest technologies as they rapidly advance, but old enough to have our core team members going on their 15th year with us. Guaranteeing our product, we offer a full 1 year warranty on all craftsmanship and new technology. Superior quality products, advanced programming, and clean installs are where we shine. Everything we spec, bid, and install has been thoroughly tested for months and sometimes years.

DNR creates simple interfaces, fit for any (and we mean any) user, but offers an advanced control access for power users. Our designs are simple. Our systems are functional. And our work is meticulous; laid out and labeled down to every last wire. Complete with remote assistance for troubleshooting and a dedicated service team, even after the job is done we're still there to help.

It's our mission to be your vendor of choice by providing exemplary customer service, the highest quality systems and design, and cutting through the noise of the increasingly complex world of AV technology.

- Lauren Stanley, President

- Don Gamsjager, Owner

Audio System Description:

Larchmont Public Library – AV System Upgrade

Prepared by: DNR Labs

Proposal Type: Modular – Audio & Video Components (Can Be Executed Separately)

Phase 1: AUDIO SYSTEM UPGRADE

Overview

The proposed audio system is designed to deliver premium sound quality for spoken word, music, movie screenings, and special live events, while remaining budget-conscious and easy to operate. The system emphasizes long-term reliability, intuitive user control, and seamless integration with both existing and future AV infrastructure.

System Components

Premium in-ceiling loudspeakers – Full-range speakers selected for balanced performance across speech, music, and cinema playback.

Dedicated subwoofer – Discreetly installed to enhance low-end energy during movie playback and musical performances.

Four wireless microphones (digital, rechargeable):

2x Handheld transmitters

2x Wearable lavalier transmitters

Built to be robust, user-friendly, and eliminate the need for wall jacks in most typical use cases.

Bluetooth audio input – One-touch wireless playback from mobile devices for events, background music, or casual presentations.

Touchscreen control system – Enables simple, intuitive operation:

System power on/off

Volume/microphone level adjustments

No need to access AV rack or hidden equipment

Optional pin code lockout

Audio recording capability – For archiving lectures or events (optional, enabled upon request)

Legacy input integration:

Existing wall plate inputs will be relabeled, rewired as needed, and seamlessly integrated into the new digital audio mixer.

Assisted Listening (Optional):

System is compatible with both traditional analog and modern WiFi/Bluetooth-based ALS systems.

These can be quoted and added at any time.

Infrastructure & Installation Notes

All cabling will be new and professionally installed.

Existing wall openings, conduits, or pathways will be reused where possible to reduce repair needs.

5-year manufacturer warranty on all audio hardware

1-year warranty on installation and workmanship

Materials For: Audio System

Description	Quantity	Price	Total	Model Number:
Audio:				
In Room Control				
Single Gang Bluetooth Wallplate -100ft range	1	\$55.00	\$55.00	
Q-SYS 7" PoE Touch Screen Controller for In-Wall Mounting. Color - Black only	1	\$2,000.00	\$2,000.00	TSC-70-G3

Wireless Audio and Control

Sennheiser 4 channel digital full-rack (19") receiver with Dante® Includes (1) EW-DX EM 4 DANTE, (2) 1/4 wave antennas, (2) BNC antenna cables (50 Ω for daisy-chaining) and (1) mains cable	1	\$3,300.00	\$3,300.00	EW-DX EM 4
Sennhesier Handheld transmitter without switch. Includes (1) EW-DX SKM, (1) MZQ1 microphone clip, and (2) AA batteries	2	\$469.00	\$938.00	EW-DX SKM
Sennhesier Microphone module, dynamic, supercardioid, for SKM 100/300/500 G3 and G4, SKM 2000/6000/9000, SKM D1/AVX, SL Handheld DW, black	2	\$200.00	\$400.00	MMD 945-1 BK
Sennhesier Bodypack transmitter with 3,5 mm jack. Includes (1) EW-DX SK and (2) AA batteries	2	\$469.00	\$938.00	EW-DX SK
Sennhesier Omnidirectional electret condenser lavalier with clip and grille. Compatible with AVX, SpeechLine DW, XSW 1 & 2, and evolution wireless D1.	2	\$130.00	\$260.00	ME 2
Sennhesier Rechargeable battery pack for EW-D SK and EW-D SKM-S, lithium ion	5	\$50.00	\$250.00	BA 70
Sennhesier Network enabled charger featuring two individual charging bays and external power supply unit (compatible with EW-DX SKM, SK or BA 70). Includes CHG 70N-C, power supply unit, quick guide, safety guide.	2	\$399.00	\$798.00	CHG 70N-C + PSU KIT
Diversity Fin Antenna Install White	1	\$604.00	\$604.00	D-ARC
In Room Speakers				
8" White Ceiling Speakers (comes in pairs)	8	\$339.00	\$2,712.00	PS-C83RT WHITE
White Grill	16	\$42.00	\$672.00	GRILLE PS-C83/P83 WHITE
Subwoofer Bracker	2	\$92.00	\$184.00	BRACKET PS-S210SUBT
Sonance Ceiling Subwoofer , black	2	\$1,209.00	\$2,418.00	PS-S210SUBT
Audio Processor and amps				
Q-SYS Core Processor with 24 local audio I/O channels, 128x128 total network I/O channels with 8x8 Software-based Dante license included, USB AV bridging, dual LAN ports, POTS and VoIP telephony, no GPIO, 16 next-generation AEC processors, 1RU. Includes Scripting/UCI functionality.	1	\$5,100.00	\$5,100.00	CORE 110f-v2
QSC CX502 for mains	1	\$272.00	\$272.00	
QSC CX1202v for subwoofers	1	\$386.00	\$386.00	
Connectors, Custom Cabling, Labeling (Material LOT)	1	\$1,278.00	\$1,278.00	Stock, Assorted
Audio Subtotal:			\$22,565.00	
Central Control and Processing:				
Re-use AV Rack	1	\$0.00	\$0.00	
Re-use wall plate locations	1	\$0.00	\$0.00	
Central Control and Processing Subtotal:			\$0.00	
Audio System Total Material Cost:			\$22,565.00	
Audio System Labor Breakdown:				
	Hours	Rate	Total	Notes
Engineering, Design, Specs, Documents/Drawings	4	\$225.00	\$900.00	
Programming - Control System, DSP, Network	8	\$225.00	\$1,800.00	
Integration - Offsite Prep/Onsite Install	32	\$225.00	\$7,200.00	1 Tech(s) X 0.0 Days
Training, Commissioning, Support	4	\$225.00	\$900.00	
Sum of Labor Hours:	48	Sum of Labor Cost:	\$10,800.00	
Audio System Subtotal:			\$33,365.00	
Video System Description:				
Phase 2: VIDEO SYSTEM UPGRADE				
Overview				
This system brings cinema-quality projection and easy-to-use source selection to the library's multipurpose space. It is offered as an independent project or Phase 2 of the overall AV upgrade.				
Core Components				
Ultra-bright 4K laser projector (7000 lumens) – Exceptional image quality in any lighting condition; perfect for public events, film nights, and presentations.				
Motorized electric roll-down screen – Seamlessly integrates into the ceiling or wall for clean aesthetics when not in use.				
Source Options (3 total)				
HDMI wall input for hardwired laptop or media devices				
Blu-ray player for high-quality video playback				
Wireless presentation system:				
ClickShare platform with USB-A, USB-C, and AirPlay support				
Compatible with virtually all user devices (no HDMI dongles/adapters needed)				
Reduces dependency on fragile HDMI cables or user-side compatibility issues				
Ideal for community presentations and guest speakers				
System Control				
System is fully 4K-capable and future-proof				
Laser light source offers 7–10 years of maintenance-free operation (no bulb changes; only dust filter cleaning required)				
Video conferencing is not included, but system is expandable and can accommodate it via matrix integration at any time				

Materials For: Video System				
Description	Quantity	Price	Total	Model Number:
Video:				
LG 7000 Lumen Projector 4k, laser	1	\$5,355.00	\$5,355.00	
UNIVERSAL PROJECTOR MOUNT	1	\$206.00	\$206.00	PEERPRG-UNV
Dalite screen	1	\$2,500.00	\$2,500.00	88401L
VSI Decoder - for projector (video matrix)	1	\$1,194.00	\$1,194.00	DuetD-5
Rack Devices:				
Netgear 24 Port AV-PROLINE Switch/Matrix	1	\$1,206.00	\$1,206.00	
TASCAM BD-MP4K BluRay Player	1	\$894.00	\$894.00	BD-MP4K
ClickShare CX-50 Wireless Presentation System	1	\$3,712.00	\$3,712.00	CX-50 GEN2
USB A to C Adapters	4	\$3.00	\$12.00	
Encoder for click share	1	\$1,194.00	\$1,194.00	DuetE-5
In Room HDMI Input:				
PacketAV Duet 5 Wall Plate Encoder HDMI Only Faceplate Color Black	1	\$1,434.00	\$1,434.00	DuetE5-WP-H-BLACK
Connectors, Custom Cabling, Labeling (Material LOT)	1	\$1,063.00	\$1,063.00	Stock, Assorted
Video Subtotal:			\$18,770.00	
Video System Total Material Cost:			\$18,770.00	
Video System Labor Breakdown:				
	Hours	Rate	Total	Notes
Engineering, Design, Specs, Documents/Drawings	4	\$225.00	\$900.00	
Programming - Control System, DSP, Network	4	\$225.00	\$900.00	
Integration - Offsite Prep/Onsite Install	0	\$225.00	\$0.00	1 Tech(s) X 0.0 Days
Training, Commissioning, Support	0	\$225.00	\$0.00	
Sum of Labor Hours:	8	Sum of Labor Cost:	\$1,800.00	
Video System Subtotal:			\$20,570.00	
Total Material Breakdown:				
			Total	
Audio System Material Total			\$22,565.00	
Video System Material Total			\$18,770.00	
Freight/Processing			\$2,727.00	
Total Material Cost:			\$44,062.00	
Total Labor Breakdown:				
	Hours	Rate	Total	Notes
Engineering, Design, Specs, Documents/Drawings	8	\$225.00	\$1,800.00	1 Engineer X 1 Days
Programming - Control System, DSP, Network	12	\$225.00	\$2,700.00	1 Programmer X 1.5 Days
Integration - Offsite Prep/Onsite Install	32	\$225.00	\$7,200.00	1 Tech(s) X 4 Days
Training, Commissioning, Support	4	\$225.00	\$900.00	1 Staffer X 0.5 Days
Project Management	5	\$225.00	\$1,125.00	1 Senior PM X 0.5 Days
Travel/Logistics/Lodging Fees (Proximity Based)	N/A	> 90 Minutes	\$2,025.00	Rate Based on Distance
Administration	N/A	Flat	\$1,134.00	Rate Based on Project Size
Total Labor Hours:	61	Total Labor Cost:	\$16,884.00	
CT Sales Tax/Status: Exempt \$0.00				
Project Total:			\$60,946.00	

Though this estimate can be broken into PHASES, it is priced as one unified install; I.E. Lifts, ladders, wire, conduit/wiremold/rigging/piping, administration, project management, and freight are SHARED amongst all facets as it's more economical to do all work under a single contract proceeding. Please expect at least a 10-15% increase on a single area/section's subtotal should it be broken into multiple contracts/phases. We thank you for your understanding.

General Terms & Conditions:

1. Equipment may be substituted for functional equivalent in cases of supply chain issues or suitability for the job. Equipment will come with the same warranty and functions but could be a different model/version depending on availability from our suppliers. In the case of such, a written notice will be sent requesting client approval for the swap. DNR Laboratories will await formal written approval in order to proceed. A final list of equipment will be provided with the as built documentation at the close out of the project.
2. ALL DESIGNS, PLANS, AND IDEAS REPRESENTED BY THIS PROJECT ARE THE PROPERTY OF AND OWNED BY DNR LABORATORIES LLC. THEY HAVE BEEN DEVELOPED FOR USE ON THE SPECIFIED PROJECT ONLY. NO PERSON OR CORPORATION MAY USE ANY OF THE REPRESENTED DESIGNS, PLANS, OR IDEAS FOR ANY PURPOSE WITHOUT THE WRITTEN CONSENT OF DNR LABORATORIES LLC
3. Proposal is subject to change based on site conditions, electrical conditions, and changes to scope.
4. Proposal pricing is limited to 30 days, after 30 days a new quote will need to be issued. This due to frequent price increases from manufacturers, out of the control of DNR Laboratories.
5. Delays in project start, progress and completion due to supply chain issues or transportation issues is at no fault to dnr Laboratories.
6. All programing, codes and passwords are property of the client, dnr will not withhold any access to the system from client.
7. 1 year warranty on dnr labor & workmanship
8. Individual MFR warranties apply to hardware; client responsible for warranty registration with MFRs
9. All pricing presumes existing cabling and owner furnished equipment (OFE) is intact and fully functional according to specifications, pricing may be subject to change if existing equipment if found to be defective, and as project needs and construction plans evolve
10. Sustainable Refurbished Alternative Equipment (B-Stock) at DNR has been cleaned, checked for no damages, and tested to be in full working condition. DNR gives this option when possible to offer the client a lower cost for the same high quality product while helping reduce electronic waste in the environment. These items are sold "as-is", no warranty
11. The state of Connecticut and entire US is overtaxed and the power grid is suffering. This results in frequent black/brown outs and voltage variations within the power grid. Variations as much as 1V can fry delicate (and expensive) pieces of technology. For this reason all systems come standard with a Double Conversion, Power Conditioning Battery Backup per each AV headend location. Though these options can be passed up, DNR requires a waiver to be signed, voiding our 1 year all-included warranty of all provided new equipment, and the manufacturer warranty as none will cover power/power supply related issues (we've tried). This policy is born from the countless amounts of fried tech we've dealt with first hand throughout the last two years, and how the number of dead, not warrantied, pieces of equipment continues to climb at an alarming rate.
12. Clients are responsible for providing an internet handoff to the DNR router (if quoted). Failure to do so will result in a change order encompassing the labor cost for DNR technicians to pull wire to the network uplink location. DNR's service and warranty is voided by refusal of remote access (if quoted) as it allows DNR staff to identify the issue and send out the appropriate technician, or even fix the problem immediately. Remote service and diagnostics come free with DNR's 1 year warranty.
13. 1 year after system install is complete DNR's warranty expires. At this point DNR will offer a service contract to maintain priority scheduling and pricing for support both in person and remotely. Without a service contract DNR's support is billable hourly (**at a four hour minimum**) with availability on a first-come-first-serve basis. Furthermore after hours/weekend service is not guaranteed without a service contract, and subject emergency support pricing.
14. All support inquiries MUST go through the service@dnrprod.com email or be called into the office line @ (203)263-0003 both during and after business hours to be processed.

****Estimate MUST be signed and sent to office@dnrprod.com for approval.**

APPROVAL DATE:	
SIGNATURE:	
NAME/TITLE:	

*APPROVAL LOCKS IN PROJECT PRICING

*PRICING IS ALL INCLUSIVE AND SET TO SCOPE ABOVE

*FORMAL CONTRACT DOCUMENTS TO FOLLOW WITHIN 20 DAYS

*DEPOSIT (50% OF TOTAL) TO BE INVOICED UPON RETURNED, SIGNED CONTRACT (IF REQUIRED)

*MATERIALS TO BE ORDERED UPON RECEPTION OF DEPOSIT/PO

*SCHEDULING FOR INSTALL DATES OCCURS AFTER GATHERING PRODUCT ETAs BASED ON ORDERING

INFORMATION TECHNOLOGY SERVICE LEVEL AGREEMENT

BETWEEN

WESTCHESTER LIBRARY SYSTEM

AND

Larchmont Public Library

2026

Contents

1. Fundamentals	3
1.1 Parties	3
1.2 Purpose	3
1.3 Duration	3
1.4 Annual Acknowledgement	4
1.5 Termination or Modification of IT Services	4
1.6 Costs and Payment	5
1.6.1 Late Payment	5
1.7 Menu of IT Services and Costs	5
2. Terms Applicable to all IT Services	6
2.1 Menu of IT Services	6
2.2 Additional Terms Governing IT Services	6
2.3 Support Through the Helpdesk	6
2.3.1 Access to the Helpdesk	6
2.3.2 Ticketing System	7
2.3.3 Response Times	7
2.3.4 Accountability and Procedures	8
2.4. Supported Library Employee Participation in Training	8
2.5 Security, Privacy, and the SHIELD Act	8
2.6 Group Purchases	9
2.7 Transfer of Funds by Automated Clearing House (ACH)	10
2.8 E-Rate	11
3. Periodic Review	11
3.1 Spirit of SLA	11
3.2. Maintaining Purpose of SLA	11
3.3 Responsibility for Arranging Periodic Review	12
3.4 Amendment	12
3.5 Responsibility for Facilitating Review and Amendment	12
4. System Responsibilities and Standard of Care	12
5. Supported Library Responsibilities	12
5.1 Notifications and Urgent Needs	13
5.2 Equipment-Related Requirements	13
5.3 Core Security Standard	13
6. Offer and Acceptance	14
Appendix A: LAR Services Menu and Costs	15
Appendix B: Organizational Leaders	16
Appendix C: Core Security Standard	16

1. Fundamentals

1.1 Parties

This Information Technology Service Level Agreement ("SLA") is between Westchester Library System (the "System") and System member Larchmont Public Library ("Supported Library").

Together, the System and the Supported Library are the "Parties".

1.2 Purpose

This SLA describes the optional information technology services the System offers System members (the "IT Services"), and sets the terms governing Supported Library's selection, use of, and payment for, those IT Services.

The IT Services offered by the System under this SLA are available to assist individual member libraries in achieving the right information technology capacity to serve their missions and areas of service.

This SLA does not apply to resources, such as a union catalog, that the System provides in fulfillment of state regulations governing required services for cooperative System member libraries.

Supported Library acknowledges that the budget-sensitive and capacity-enhancing solutions offered by this SLA are only possible through careful assessment and development of services by the System and its members, together with prompt payment for services by Supported Library and other members who use the IT Services.

The "menu" of services available was developed by the System in consultation with member libraries and is expected to evolve in consultation with the members and their changing needs.

1.3 Duration

All prior service agreements governing non-regulatory technology services between the parties being terminated as of the effective date of this SLA. This SLA shall be in place for one-year terms starting January 1 and running through December 31 (a period of time referred to as an "IT Service Year"), per the process in 1.4, below.

1.4 Annual Acknowledgement

To ensure confirmation of the precise IT Services to be provided by the System to the Supported Library at the upcoming IT Service Year, and to enable pre-determination of costs and careful planning for any necessary preparation, procurement, or training needed for implementation, the Parties agree:

- a) The IT Services selected by the Supported Library for the current year, and the costs of those IT Services, has already been confirmed in a provided email notification prior to the mailing of the SLA to each library; and
- b) Should a Supported Library not be able to return a signed agreement before September 30th of each year, they must submit a "Confirmation of Services" by October 1st of each year.

Such Confirmation of Services must include a) the IT Services selected, and b) the agreed-upon costs of such services.

The Confirmation of Services shall be sent to the System by October 1st via either of the following methods:

- An email from a board officer or director/executive director empowered to sign contracts for the Supported Library, stating "The SLA for the 2026 IT Service Year, is acknowledged by Larchmont Public Library"; or
- Submission, via e-mail or USPS, of a copy of board minutes showing the passing of a resolution to "accept the 2026 IT Service Year's contract with the WLS, for an amount of \$90,590.50, as proposed."

Failure to provide a written acknowledgement by October 1st shall constitute notice of termination of service for the following IT Service Year.

1.5 Termination or Modification of IT Services

1.5.1 To ensure predictability of services and budget, IT Services may not be terminated or modified during an IT Service Year, except as provided in this section 1.5.

1.5.2 Failure to provide a written acknowledgement by October 1st shall constitute notice of termination of IT Services for the following IT Service Year, however, notice as soon as possible of any intent not to renew IT Services is appreciated as a courtesy.

1.5.3 IT Services may be terminated "for cause" by the Supported Library during a current IT Service Year, with amounts owed paid only through the final date of IT Services, only if, after thirty days' written notice provided, below, of the System's failure to provide IT Services as required by this SLA, the IT Service(s) in question has/have not been restored to the Supported Library who provided notice of the disruption.

1.5.4 If IT Services are not provided to a Supported Library by the System due to a "Force Majeure Event" there is no ground to terminate IT Services "for cause". For purposes of this SLA, a "Force Majeure Event" is defined as: "Any event causing a disruption of IT Services not due to failure of the System to abide by the requirements of this Agreement, including but not limited to: third-party vendor error, weather, state of emergency, a criminal act, or utility service disruption."

1.5.5 In the event a member desires to reduce or eliminate IT Services during the IT Service Year, it may do so, but to ensure the fiscal stability of the cooperative System, the amount owed for services for that IT Service Year may not be reduced.

1.5.6 In the event a Supported Library desires to add services during the IT Service Year, the Supported Library and the System IT team shall discuss the needed services and, if practicable within the operational and fiscal plans set for the IT Service Year, the Service will be added, and the annual cost adjusted.

1.5.7 The System may modify IT Services to offer comparable services if IT Service(s) must be changed to avoid disruption, unbudgeted changes, or to recover from a "Force Majeure Event."

1.6 Costs and Payment

Payment shall be invoiced by January 1, 2026, and July 1, 2026, and shall be due from the Supported Library to the System by March 2, 2026 and August 30, 2026, respectively.

It is expected that the Supported Library shall include the amounts confirmed for IT Services in their annual budgets and IT Services shall only be confirmed once adequate funds have been budgeted.

1.6.1 Late Payment

All outstanding balances more than 30 days past due to the System by the Supported Library will be subject to a 1% per month late charge.

If Supported Library experiences an unexpected lack of budgeted funds that could result in late payment, Supported Library shall notify the System in writing as soon as possible to negotiate a payment schedule. Such notification shall in no way release Supported Library from this SLA and is solely for purposes of informing the System to help mitigate harm caused by late payment. Notice of such inability to pay on-time should be sent to wlsco@wlsmail.org.

1.7 Menu of IT Services and Costs

To enable timely decision-making and confirmation by Supported Library, the System shall send members the "Menu of IT Services" with corresponding costs by no later than September 1 of the preceding IT Service Year.

2. Terms Applicable to all IT Services

2.1 Menu of IT Services

The IT Services offered by the System shall be, for each term, listed in an "IT Services Menu" (or "Menu") maintained by the System. IT Services may be selected as needed by members, with payment owed by the selecting member based on the amount of IT Services to be provided.

The Menu for the 2026 IT Service Years is attached hereto as Appendix "A."

2.2 Additional Terms Governing IT Services

All IT Services provided are subject to the laws, regulations, warranties, representations, and indemnifications applicable to the specific hardware, software, and services, including but not limited to manufacturer terms, license terms, and System-specific policies.

2.3 Support Through the Helpdesk

The System's "Helpdesk", staffed by the System's IT Department ("WLS IT") will provide support to Supported Library to help employees resolve issues with equipment provided and services rendered by the System per this SLA, as outlined in this section 2.3.

2.3.1 Access to the Helpdesk

Access to the Helpdesk and the System's Technical Support Team during operating hours shall be set by System with the goal of matching Supported Library's hours of operation. Infrastructure services will be supported on a 24x7x365 basis. "Infrastructure services" are: the data center, servers, networking equipment, and software solutions (including e-mail and communications).

Unless there is a "Force Majeure" event, live technical support will be available:

9:00 am-9:00 pm ET, Monday through Thursday

9:00 am-6:00 pm on Friday and Saturday

12:00 pm-5:00 pm on Sunday

(All listed times exclude System holidays and library summer hours.)

Off-hour phone calls will go to a voicemail system and will be answered the next business day.

Emails received outside of office hours will be collected, however no action can be guaranteed until the next working day.

2.3.2 Ticketing System

WLS IT will respond to all faults, queries, and service requests only if a ticket is opened with the Helpdesk system. By enforcing this policy, the System can ensure that all faults are managed effectively and in line with the commitments of this SLA.

Issues can be reported through the Helpdesk portal, by telephone or via email. Supported Library will be regularly provided with up-to-date contact information for these reporting methods.

WLS IT Helpdesk will log, track, assign, and manage all requests, incidents, problems and queries through WLS IT's service ticket system. When the Helpdesk cannot provide a resolution at the time of call logging, the Helpdesk will provide:

- A unique reference number (Incident Ticket)
- The priority assigned to the call.

2.3.3 Response Times

All ILS-related logged requests to the Helpdesk will receive a response based on assigned priority. Priorities are monitored by the Helpdesk Administrator and will be based on the impact of service lost to the Supported Library. The higher the percentage of library devices which are either non-operational or cannot access the ILS will help determine the initial priority setting. Library directors can call and speak to the Helpdesk Administrator should they wish to discuss increasing the escalation level of an incident. The following response times are for incident tickets requiring technical support:

Critical Priority: The technician will make the initial contact and begin problem resolution within 30 minutes. The goal will be to resolve the problem as soon as possible after the initial contact. Note: Supported Library staff are encouraged to call in critical priority incidents.

High Priority: The technician will make the initial contact and begin problem resolution within two hours. The goal will be to resolve the problem within six hours after the initial contact.

Medium Priority: The technician will make the initial contact within one business day and the goal will be to resolve the problem within three business days after the initial contact.

Low Priority: The technician will make the initial contact within three business days and will negotiate a schedule for resolution with the library.

2.3.4 Accountability and Procedures

If a service request is not completed to the satisfaction of a Supported Library, the Supported Library should contact the WLS IT management team at the information provided in Appendix "B" and request an escalation of an incident/ticket.

As needed, a meeting between the Supported Library director and/or an authorized representative and the System Helpdesk Administrator will occur to address and resolve the issue(s).

Should additional response be needed, the incident will be escalated to a higher level within the System.

Supported Library's director can be provided with a monthly report outlining all service request incidents to keep library management aware of service incidents upon request.

2.4. Supported Library Employee Participation in Training

To promote compliant, efficient, and secure use of IT Services, the System may require Supported Library employees to participate in IT Service-specific training given or arranged by the System's IT Department ("SLA Training").

SLA Training shall be conducted when, in the sole judgment of the System, such training is warranted by the nature of the selected IT Services. However, Supported Library may also request training when it believes that such training will consistent with the purpose of this SLA.

Because it is a crucial component of compliance and security, Supported Library employee participation in SLA Training is a material requirement of this SLA.

2.5 Security, Privacy, and the SHIELD Act

The Parties agree that the System is a third-party vendor whose relationship with Supported Library results in the System having access to or control of personal and private information of New York residents, so IT Services may be subject to the requirements of the SHIELD Act.

The System represents and warrants that, as required by the SHIELD Act, among other required security measures, the System:

- Is continually assessing and developing a data security program;
- Trains and manages System employees in that data security program;
- Selects service providers capable of maintaining appropriate safeguards; and
- Regularly tests and monitors the effectiveness of key controls.

The System also disposes of private information within a reasonable amount of time after it is no longer needed for business purposes by erasing electronic media so that the information cannot be read or reconstructed.

2.6 Group Purchases

2.6.1 – Group Purchases of Electronic Content for Patrons Use

The System agrees to provide electronic content for patron use (ECPU), which may include, but is not limited to, downloadable electronic content licensing and subscription services, database subscriptions, and content delivery platform services.

The Supported Library will be invoiced according to the same schedule set forth in section 1.6 of this agreement. The Supported Library's share of the total cost of ECPU will be calculated by multiplying the total budget for ECPU by percentage of the total population served by the System which is served by the Supported Library. The calculations for population served will be completed using the most recent figures from the Member Library Statistics published on the WLS website (<https://www.westchesterlibraries.org/about-wls/>), which are updated annually.

The total budget for ECPU will be \$300,000 unless otherwise agreed upon between the Executive Director of the System and a majority vote of the Public Library Directors Association (PLDA). The Supported Library agrees to abide by and fund their share of ECPU in accordance with the funding level as set forth in this agreement.

The selection of ECPU will be at the discretion of the System. The System will also consider, but is under no obligation to comply with recommendations from the PLDA with regard to selection of ECPU which are made through the PLDA Electronic Content/Central Library Committee of the PLDA.

2.6.2 Group Purchases of Other Products and Services

From time to time the System may, at the request of the Supported Library, make group purchases of other products and services not otherwise agreed to herein. These products and services include, but are not limited to, software subscriptions from vendors such as Baker and Taylor and OCLC and library supplies such as barcode and spine labels.

The Supported Library agrees to pay the System for services purchased on their behalf by the System as requested by the Supported Library. Purchases under this section of the agreement are subject to a 5% administrative fee. Invoices to the Supported Library as they are incurred by the System and will be subject to the terms of this agreement with regard to payment terms and late charges.

2.7 Transfer of Funds by Automated Clearing House (ACH)

2.7.1 Payments to the Library

The Supported Library receives funds from the System for reasons including, but not limited to, Local Library Support Aid (LLSA) from New York State (NYS), reimbursement for expenses, and refunds on payments for services.

The Supported Library has the option to receive payments from the System through Automated Clearing House (ACH) rather than by check. ACH allows for payments to be sent to the library faster than if by check and is deposited directly into the Supported Library's bank of choice.

The System uses a third-party payment processor. The Supported Library's designated billing contact will receive an invitation to register with the System's third-party payment processor to facilitate electronic payments to the library. Registration with the third-party payment processor is optional and is not required for the Supported Library to receive payments from the System. Any non-electronic payments will be made by check.

The main point of contact for any payments due to the Supported Library is the Chief Financial Officer for WLS:

Robert Caluori

phone: 914-231-3207

email: wlsco@wlsmail.org

2.7.2 Payments to the System

The Supported Library agrees to receive all invoices and account statements by electronic mail (email). Electronic invoices will include information for the library to pay by check. The System may include additional options for payment by electronic check, credit card, or ACH. Additional fees may apply to payments made by electronic means.

The System has the option to and may provide a third-party account portal for the library to view and pay invoices for goods and services. The use of such an account is at the option of the Supported Library and is not required to make payment to the System. If the System provides an electronic means for payment, a "guest" option may be provided by the System should the library wish to make a one-time electronic payment without creating an account with the third-party service. The use of any third-party billing portal and payment services are subject to the terms and conditions of those services and are not within the scope of this agreement.

The Supported Library agrees to supply a name, telephone number and email address for a billing contact to receive delivery of invoices and billing statements and to provide the System with updated contact information in the event it changes before the end of the term of this agreement. This billing contact will be used by the System as the main point of contact for matters related to collection of payments due to the System.

Billing Contact Name: _____

Billing Telephone Number: _____

Billing Email Address: _____

2.8 E-rate

E-Rate is a federal program to help schools and libraries afford telecommunications hardware and services. This program is administered by the Universal Service Administrative Company (USAC). USAC has employed and requires use of an online portal called EPC for all form submissions related to E-Rate.

The Supported Library agrees to allow the Executive Director of WLS to establish and maintain an account on the EPC system in the Supported Library's name for the purpose of seeking E-Rate reimbursement for consortial purchases delivered to the Supported Library and paid for by the System. This account will be used for all aspects of E-Rate program form submissions including, but not limited to, funding requests, regulatory compliance and reimbursements for the Library. The Supported Library authorizes WLS, and specifically the WLS Director of IT and the Executive Director of WLS to act as their agent for all matters of consortium participation in the E-Rate program.

The Supported Library acknowledges that it is not required to enter into this agreement to obtain E-Rate funding and that it may obtain E-Rate funding without assistance from WLS. The Supported Library further acknowledges that it may not be able to pursue E-Rate funding independently while this agreement is in effect. In the event of cancellation of this agreement, the System will provide to the Supported Library, in a timely manner, any access, documentation or other related materials necessary for the Supported Library to assume control of its E-Rate submissions.

3. Periodic Review

3.1 Spirit of SLA

The Parties agree that the spirit of this SLA is to enable the System to support the mission of System member libraries by providing a pre-arranged level of IT Services needed by that particular library. This approach was developed in consultation with all System member libraries, whose varying capacities and diversity of priorities require flexible use of the System's resources, and the WLS IT team.

Appendix "B" lists the people who are responsible for maintaining and supervising the WLS IT team.

3.2. Maintaining Purpose of SLA

To continue in the spirit described in 3.1, above, especially in light of ever-evolving technology, System Supported Library priorities, and relevant law, periodic review of this SLA by the System and its member libraries is necessary.

3.3 Responsibility for Arranging Periodic Review

The Business Relationship Manager (see "Document Owner" in 3.5, below) is responsible for facilitating regular reviews of this SLA as follows:

Review Period: Yearly

Review Date: June 30th of a current IT Service Year

3.4 Amendment

The terms of this SLA may be amended only via a written Agreement between the Parties, after which an updated copy shall be communicated to all affected parties. Amendment is not required to change the information on Schedule B or C, and Schedule A may be changed for each term as provided in Section 1.

3.5 Responsibility for Facilitating Review and Amendment

The Document Owner will incorporate all subsequent revisions and obtain mutual written agreements / approvals as required.

As provided in Section 1.7, above, the "Menu of Services and Costs" will change from term to term, and the remaining Schedule will be updated by the System as needed.

Document Owner/Business Relationship Manager: Westchester Library System

4. System Responsibilities and Standard of Care

The System shall provide the Supported Library with the IT Services identified in this SLA and shall take all reasonable measures to ensure the IT Services are maintained and meet the agreed-to predefined standards.

The System agrees to exercise regular professional care and diligence in the discharge of services and to comply with relevant industry standards. Unless related to a correction of a Force Majeure event, the System will not make changes to the systems/services offered except as provided in this SLA.

5. Supported Library Responsibilities

5.1 Notifications and Urgent Needs

Supported Libraries are required to report all issues, queries and requests via appropriate channels and processes, including but not limited to the following examples:

Notify the Helpdesk immediately of the anticipated need to suspend, terminate, or re-direct access of a Supported Library employee, ideally giving no less than two days' notice. When giving such notice, no reason for the anticipated suspension, termination, or re-direction of an account need be given, simply ensure such direction is only communicated by a director or authorized board member.

Notify the Helpdesk immediately if your library is subject to a "litigation hold" or other directive requiring the preservation or disclosure of data the System assists you with storing or managing.

Advise WLS IT if the requirements of the business change and the need for a review of the level of IT Services provided per the SLA is identified.

Alert WLS IT if you suspect a breach or unauthorized access to WLS-owned or controlled equipment or services.

5.2 Equipment-Related Requirements

Supported Library agrees to only use equipment provided under this agreement for ILS and staff usage, and to maintain and enforce its own policy requiring employees to limit their use to authorized Supported Library purposes.

Commencing July 1, 2021, member libraries will only purchase printers listed on the "recommendation list" provided by WLS IT.

Commencing January 1, 2022, Supported Library agrees to remove all non-WLS equipment from the WLS network.

5.3 Core Security Standard

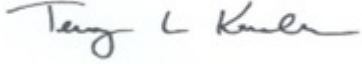
Supported Library shall incorporate the "Core Security Standard" set forth in Appendix C in any third-party contract for services that can in any way interact with or impact the systems. Appendix C may be updated to reflect evolving security standards, without the need to amend this SLA.

Examples of such third-party services include but are not limited to:

- *Basic information technology support*
- *Equipment-specific services*
- *Network maintenance*

6. Offer and Acceptance

This SLA was offered to Larchmont Public Library by the Westchester Library System on September 11, 2025; this offer is open until October 1, 2025:

Signature: 
Terry L Kirchner
Executive Director

This SLA was reviewed and accepted on behalf of Supported Library by:

Signature: _____
NAME DATE

TITLE

Appendix A: LAR Services Menu and Costs

ILS Maintenance Service – The ILS, currently Evergreen, administration and maintenance is the core function when subscribing to this service. Day-to-day services library functions such as circulating materials, placing, and filling holds and system reporting are supported by the system. The patron online catalog is part of the ILS support. Training services and Helpdesk support for ILS issues are included.

Library cost: \$34,390.50

Network Managed Service – Network administration as well as network hardware management and replacement is provided with this service. The system will take responsibility to facilitate the administration of a high availability internet circuit, configuration, monitoring of the uptime of the library network. Training services and Helpdesk network support is included.

Library cost: \$16,000.00

Device Support and Maintenance Service – This service covers the support and maintenance of any authorized device on the WLS network. Device replacement is inclusive when the device is fully transitioned to a WLS support device. Training services and Helpdesk device support is included.

Library cost: \$34,100.00 - Device count: 31

Wireless Support – Wireless services cover wireless internet circuits and equipment support. The system will facilitate the acquisition of a high-speed internet circuit. WLS IT will monitor and support issues with the Access Points. Training services and Helpdesk wireless support is included.

Library cost: \$4,100.00

Email Maintenance and Support – This service covers the administration and support for email accounts. The tenant may either be on the WLS domain, or a domain provided by a library, which is supported by WLS IT.

Library cost: \$2,000.00 - 50 accounts

Digital Content Cost share - The figures below represent the distribution of cost, per library, for the group purchase of electronic content for patron use (ECPU) as described in Section 2.6.1. The population-served figures are sourced from the 2022 Member Library Statistics and the distribution is based on a total \$300,000 in member library contributions to the purchase of ECPU.

Library cost: \$5,907.41

Appendix B: Organizational Leaders

The following people are responsible for maintaining and supervising the WLS IT team. These individuals will also be part of the process to resolve any disputes with service.

Name	Job Title	Contact Information
Michael Petrocelli	Helpdesk Administrator	mpetrocelli@wlsmail.org 914-231-3277
Wilson Arana	Director of IT	warana@wlsmail.org 914-231-3248 914-355-0226
Terry L. Kirchner	Executive Director	tkirchner@wlsmail.org 914-231-3223

Appendix C: Core Security Standard

Patching – Recurring – Keep all software up-to-date to the extent possible and discontinue use of products deemed a security risk by credible sources. Patches deemed Critical by vendors, for example Microsoft, should be applied as soon as possible.

Inventory – All devices can be tracked with software or an inventory system.

Malware protection – Install and maintain current antivirus software.

Configuration Management – A process should be available to maintain computers, servers and software in a desired, consistent state.

ILS VPN – a secure connection using the agreed standard presented by WLS IT should be in place between a Supported Library and the ILS host vendor.



Larchmont Library Chairs

Alianza Services LLC
74 North Broadway
2nd Floor South
Nyack, NY 10960
Phone: 845.675.7337
www.alianzacorp.com

Quote Number	14751
Date	07/28/2025
Customer PO No	
Customer Account	LARLIB
Terms	NET 30
Salesperson	JSmith/RShamah
Page	1 of 3

S Larchmont Library
O 121 Larchmont Avenue
L Larchmont, NY 10538
D

T ATTN: Janet Regan
O Phone: 914-834-2188 x 112
Email: jregan@larchmontlibrary.org

I Larchmont Library
N 121 Larchmont Avenue
S Larchmont, NY 10538
T
A
L ATTN: Andrew Farber
L Phone: 914-834-2188 x 115

A
T

Purchase Order Must Read As Follows:
VS America, Inc. c/o Alianza Services LLC
1940 Abbott Street
Charlotte, NC 28203
Reference NYS Contract #PC70294

PLEASE NOTE: TO BE SHIPPED DIRECT
Claims for missing goods and damages must be made within 48 hours of receipt
Must call before delivery 24-48 hours

Alianza Team Members:
Sales, Jen Smith, jensmith@alianzacorp.com, 845-671-1037
Project Coordinator, Rayna Shamah, rshamah@alianzaduffy.com, 845-608-7134

Line	Quantity	Catalog Number/Description	List	Unit Price	Extended Amount
1	14.00 Each	VS America Inc. 31320 Compass-VF, stackable chair with beech-plywood seat and backrest shell, tested to DIN EN 1729 204 seat height 046 46cm size blue 230 metal color 059 arctic 262 wooden parts seat / backrest 010 natural 500 glides / castors 040 2-component glides 903 packaging 002 with export protection % Off List: 20.00	245.00	196.00	2,744.00
2	1.00 Each	VS America Inc. FREIGHT Shipping to Larchmont % Off List: 0.00	388.00	388.00	388.00
3	1.00 Each	VS America Inc. TARIFF Tariff Surcharge % Off List: 0.00	0.00	0.00	0.00



Larchmont Library Chairs

Alianza Services LLC
74 North Broadway
2nd Floor South
Nyack, NY 10960
Phone: 845.675.7337
www.alianzacorp.com

Quote Number	14751
Date	07/28/2025
Customer PO No	
Customer Account	LARLIB
Terms	NET 30
Salesperson	JSmith/RShamah
Page	2 of 3

Total:	\$3,132.00
0% Sales Tax:	\$0.00
GRAND TOTAL:	\$3,132.00

The items quoted above may be subject to import tariffs. We are making every effort to avoid tariff upcharges, but we are in a period where tariffs may be implemented on short notice and the amount of dollar impacts the tariffs' have are uncertain. In addition, as many manufacturers have a global footprint for parts and manufacturing, it is impossible to know prior to tariff enforcement what impact the tariffs will have on a particular furniture item. Once this order is approved for processing, we will let you know if prices have been impacted based on the latest tariffs.



Larchmont Library Chairs

Alianza Services LLC
74 North Broadway
2nd Floor South
Nyack, NY 10960
Phone: 845.675.7337
www.alianzacorp.com

Quote Number	14751
Date	07/28/2025
Customer PO No	
Customer Account	LARLIB
Terms	NET 30
Salesperson	JSmith/RShamah
Page	3 of 3

Alianza Services LLC Standard Terms & Conditions of Sale (Other Terms & Conditions may apply under separate cover)

These Terms and Conditions constitute a part of the offer of customer to purchase the goods described on the attached proposal and form a contract between the customer and Alianza Services LLC. The signature of the customer constitutes a firm offer. These Terms & Conditions are superseded by any contradictory terms and conditions included in a contract between Alianza Services LLC and the customer in effect at the time of purchase. In such a case, these Terms & Conditions require no signature.

- ORDER PROCESSING:** Alianza Services LLC will place the customer's order for products and services after approval of customer's credit, receipt of signed proposal, deposit check, if necessary, and customer purchase order (if applicable). Any delivery and/or installation dates quoted are approximate.
- PRICES:** Prices in this proposal are based on manufacturer's list prices and will be held for 30 days from proposal date, subject to manufacturer's price increases, if any. Should project size or scope change, list prices and discounts may be subject to changes accordingly. Installation pricing is based upon non-union labor rates, unless otherwise specified. Freight, delivery and installation are not included in the price of products and will be added to invoices if applicable. Voice and data communication cabling within the furniture are not included in this proposal.
- SALES TAX:** Sales tax will be included on the invoice unless the customer provides Alianza Services LLC with a valid sales tax exemption certificate.
- CHANGES, CANCELLATIONS AND RETURNS:** The order for the goods may not be changed or cancelled by the customer without our written consent. Approved cancellations will be subject to the manufacturer's standard cancellation charges. Additionally, an administrative charge of 15% of the purchase price will be paid to Alianza Services LLC. All sales are final.
- CHANGE ORDERS:** Any modification to the sales order that affects the purchase price or the products and services to be purchased will be reflected in a revised proposal. The client must authorize all changes in writing in order for them to be implemented.
- DEPOSITS:** All orders are subject to deposits with the order. The amounts of the deposits are determined by the Alianza Services LLC credit department upon review of the customer's credit application.
- INVOICING:** Invoices will be tendered in full on all items received or being held by our customer, including delivery and installation charges. Invoices for product only will be tendered within 15 days for all items received in our warehouse. Charges for delivery and installation from our warehouse will be billed when the services are provided.
- STORAGE CHARGES:** In the event that the client cannot accept the shipment according to schedule, Alianza Services LLC will provide free storage for thirty days. After that time the customer will be charged for storage.
- PAYMENT TERMS:** Payment terms will be noted on the proposal and on the customer acknowledgement. Customers with open credit must pay within the terms specified. Payment by credit card will result in additional costs to be passed on to the customer. If customer is dissatisfied at the time of installation/delivery, it should be noted on a Punch List. Customer may delay payment of up to 10% of the invoice, without penalty, until all Punch List items are corrected to customer's satisfaction. However, it is expressly understood that the remaining 90% of the invoice is due and payable under the credit terms extended by seller, regardless of the presence or extent of Punch List items.
- INSTALLATION AND DELIVERY:** Services are provided during normal business hours. Additional charges will be applicable if services are requested for times or days other than normal, if special handling or equipment is required, if moving of products other than delivered is required, or any unusual conditions exist that were not made known to Alianza Services LLC at time of sale. Customer will provide adequate staging areas and facilities for the efficient movement of the product including elevator service. Customer will provide clear installation sites, free of all debris and interference from other trades, to insure an efficient installation. Customer will provide, without charge to Alianza Services LLC, electrical power and the services of an electrician (where wiring hook-ups are required by a licensed electrician). Customer will be responsible for the security of the installation site.
- TITLE:** Title to the merchandise passes to the customer only when the full purchase price and all other charges under this agreement have been paid in full. In the event of any default in payment, Alianza Services LLC has the right of repossession of all merchandise 90 days after the due date of the invoice.
- LIABILITIES, REMEDIES AND WARRANTIES:** Customer agrees to advise Alianza Services LLC within five working days after date of delivery of a defect, non-conformity, error or shortage in the product. Failure to so advise within that five day period shall constitute a waiver of any rights they might otherwise have under the contract for any such defect, non-conformity, error or shortage. The liability of Alianza Services LLC is expressly limited as follows: a) For defects in the product, Alianza Services LLC shall have no liability except to assign or pass on the warranty of the manufacturer; b) For damage to the product, Alianza Services LLC shall have no liability to repair or replace the products unless the damage of loss was caused by Alianza Services LLC or their subcontractor;
c) For delay in delivery and installation, Alianza Services LLC shall have no liability where the primary cause of such delay is attributed to any cause beyond the reasonable control of Alianza Services LLC; d) Alianza Services LLC shall have no liability to customer for loss of profits, use, or other special or consequential damages whatsoever. The remedy of customer for any claimed breach of this contract by Alianza Services LLC shall be limited to repair or replacement of any damage to the product caused solely by Alianza Services LLC. Alianza Services LLC warrants any work performed to be free from defect in workmanship for one year from date of installation.

Signature:

Name:

Title:

Date:

PROPOSAL

Audio visual system in the community room

Larchmont Public Library

121 Larchmont Avenue
Larchmont, NY 10538

Revision: 0

Modified: 8/7/2025



Presented By:

Hudson Valley Audio Visual, Inc.

1914 Rte.44-55
Modena, NY 12548 United States
(845) 797-7000
hudsonvalleyav.com



Thank you for your interest in Hudson Valley Audio Visual. We have designed a system to be easy to operate to allow your users to display content on a large screen in front of your community room. Your system will allow for wireless microphones, connection for external microphones, as well as HDMI and USB C connections on wall plates in the front and rear of the room. There will also be a Blu-ray player mounted in your equipment rack.

We will install a high intensity, high resolution, laser projector on the ceiling which will provide long life without the need for changing lamps.

Audio will play through your existing ceiling mounted speakers, provided they are working properly. Our team will test and confirm proper operation. If any speakers need to be replaced, that will be at additional cost. Your existing speakers are separated into two zones. We will convert that into a single zone audio system as multi-zone operation is not desired.

Control will be addressed through a wall mounted touch panel which will allow for projector control, source selection, and microphone audio levels.

It has been requested to furnish an option for an assisted listening system. This quotation provides a Listen Technologies Wi-Fi based system. If it is not desired, We will remove the cost.

It has also been requested to furnish an alternate price for installing a commercial 98-inch display with a heavy-duty tilt mount. \$11,525.00

Free First Year Service Agreement:

To add additional value on this project, HVAV will include our Platinum Level Service Agreement for the first year on the installation detailed herein at no cost. While equipment will carry it's own manufactures' warranties, HVAV will:

- Provide all labor to keep your systems running at top performance.
- Facilitate returns for any warranty service or repairs, if any
- Provide one preventative maintenance visit upon request

* Price Includes Accessories

- Provide a training session on system functions

Respond to all service calls Monday thru Friday 8 – 5 within one working day

* Price Includes Accessories



- 1 NEC NP-P547UL**
High Intensity, WUXGA, LCD, Laser Projector (lampless)

\$4,314.00



- 1 CHIEF KITES003W**
Chief Ceiling Mount for Projector (white)

\$609.00



- 1 Da-Lite 94285LS**
Advantage 110" diagonal 54"X96" ceiling recessed electric screen

\$3,349.00



- 1 Biamp TesiraFORT AI**
Digital audio server with 12 analog input and 8 analog output, and include up to 8 channel of configurable USB audio

\$2,394.00



- 1 Shure BLX14R/W85**
Wireless microphone system W/ receiver, (1) BLX1 Bodypack Transmitter, and (1) WL185 Lavalier Microphone

\$591.00



- 2 Shure BLX24R/SM58**
Wireless hand held microphone system

\$990.00



- 1 Biamp APPRIMO TOUCH 10**
150inch touch screen

\$1,521.00



- 1 Biamp Tango**
Impera Controller For Touch Panel

\$1,085.00

* Price Includes Accessories



- 1 **AVPro Edge AC-CX62-AUHD** \$1,185.00
6X2 Conferx Auto Switching Matrix W/ HDBaseT Inputs And Outputs. Microphone, Volume And Line Level Audio

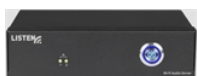


- 1 **AVPro Edge AC-EX70-444-RNE-P** \$495.00
HDBaseT receiver



- 2 **AVPro Edge AC-CXWP-USBC-T** \$1,318.00
USB-C & HDMI Single Gang, Decora Style Wall Plate (White) HDBaseT Transmitter Only (100M HD, 70M 4K)

- 1 **Panasonic DMP-BD84P-K** \$119.00
Blu Ray DVD Player with Full HD Picture Quality



- 1 **Listen Technologies LW-110-02-01** \$1,389.00
WIFI 2-Channel Wi-Fi Audio Server - North America, Plug B



- 2 **Pro Co WP2034** \$90.00
Double Gang (2) XLR microphone input plate



- 1 **Netgear GS308PP** \$135.00
8-Port Gigabit Ethernet SOHO PoE+ Unmanaged Switch (83W) (Europe)



- 3 **Boynton Pro Audio AT8314-6** \$96.00
XLR - XLRM balanced premium microphone cable, 6 feet



- 3 **Kramer Electronics C-HM/HM-6** \$57.00
Cable, HDMI (M) To HDMI (M), 6 Foot Length

* Price Includes Accessories



- | | | |
|---|--|--------|
| 1 | Kramer Electronics C-2RAM/2RAM-6 | \$9.00 |
| | Audio cable, 2 RCA (Male to Male) connector - 6' | |



- | | | |
|---|---|----------|
| 1 | Middle Atlantic PD-915R | \$189.00 |
| | Rack mount power module 6 switched, 1 unswitched, 15Amp | |



- | | | |
|---|--|----------|
| 1 | Middle Atlantic Products, Inc U2 | \$107.00 |
| | Middle Atlantic Products U2 Universal Rack Shelf | |

- | | | |
|---|-----------------------|---------|
| 1 | HVAV HVAV- CRB | \$32.00 |
| | Custom rack blank | |



- | | | |
|---|---|----------|
| 1 | HVAV Miscellaneous | \$150.00 |
| | Miscellaneous wire, cable connectors, and mounting hardware | |



- | | | |
|---|-------------------------------------|------------|
| 1 | HVAV PROGRAMMING | \$1,200.00 |
| | Biamp audio and control programming | |

- | | | |
|---|--------------------------------|------------|
| 1 | HVAV TECHNICAL SERVICES | \$1,500.00 |
| | System commissioning | |



- | | | |
|---|-------------------------------------|-------------|
| 1 | HVAV Labor Labor | \$12,000.00 |
| | Installation, testing, and training | |



- | | | |
|---|---------------------|----------|
| 1 | HVAV FREIGHT | \$380.00 |
| | Shipping | |

* Price Includes Accessories

Unassigned Total

\$35,304.00

Project Subtotal:

\$35,304.00

* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:

\$35,304.00

Grand Total:

\$35,304.00

Proposal Expires after 30 days

Client: **Andrerw Farber**

Date

Contractor: **Hudson Valley Audio Visual, Inc.**

Date