Larchmont Public Library
Board of Trustees
Minutes of Meeting
September 10, 2025

The Larchmont Public Library Board of Trustees met on 9/10/25, attended by Library Board Chair Lauren Gottfried (LG), Library Trustees Jill Brennick (JB), Linnet Tse (LT), Galit Lopatin Bordereau (GLB), Barbara Liptack (BL), Barbara Flickinger (BF), Celeste Sharpe (CS), Town of Mamaroneck Liaison Sabrina Fiddelman (LSF), Library Director Andrew Farber, Library Staff Assistant Janet Regan (JR), Head of Reference Paul Doherty (PD), Librarians Evgenia Nikolopoulou (EN) and Caroline Cunningham (CC), Village of Larchmont Trustee Brigid Brennan (BB), Vice Chair of the Larchmont Environmental Committee Mark Manly (MM), and member of public John Fritz (JF). Village of Larchmont Liaison Dana Post (DP) and Friends Liaison Ellie Berlin (EB) were not present.

Library Board Chair LG called the meeting to order at 6:30 pm.

Minutes
The Board unanimously approved the minutes with minor edits for the 7/9/25 Library Board Meeting

Board
LG welcomed everyone to the meeting.

Village
BB and MM spoke about the solar panel project that the Village would like to install on the Library's roof. They discussed the grant behind the project, proposals, installers, and the work itself. The Library trustees had several questions, which BB and MM will refer to their consultant.

Library
CC and EN gave a presentation on the ALA conference they attended.

Friends
There was no report from the Friends of the Larchmont Library.

<u>Committee Reports</u>
Finance
Schedule of Bill: The Board unanimously approved the schedule of bills and the additional list of bills dated 9/10/25.

Centennial
The centennial committee is working on logos for the Centennial. The Library's graphic designer, Auriyanna, is creating four logos for the committee to vote on.

The committee discussed updates to the website and Library history, as well as communication ideas for publicity.
The Lions are also celebrating their 100th anniversary and would like to explore opportunities for collaboration with us for each of our celebrations.
PD displayed an advertisement from 1922 for the construction of the Larchmont Library.

Facilities
AF noted that there were several leaks from the HVAC system that Atlantic Westchester repaired.
The Village Center is almost done. The incorrect molding needed to be removed and replaced, and additional flooring tiles were required due to the asbestos remediation.
A third AV vendor is scheduled to arrive on Friday and will provide a proposal.
The elevator, electric work, and alarm should be completed tomorrow. They need their inspection and
then a third-party inspection.
CC and EN found Furniture vendors at ALA, the quote is roughly $3k vs $14k from Library interiors. Friends have indicated they will pay for the chairs at past meetings.

Resolutions
LT made a motion to approve moving the Library's funds into a NYCLASS account. BF seconded. The resolution was unanimously approved.
CS made a motion to approve Naber Electric's proposal for work on the elevator project in the amount of $2675. GLB seconded. The resolution was unanimously approved.

Directors Report
AF listed the items approved by Lauren in August.
Board Members need to complete some training, and Andrew will notify those who owe them.
AF is meeting with the Village to set up training from Perma. It will be due by the end of the year for the Board and by the end of November for staff.
AF has created a centralized online, cloud-based document management system for board documents.
AF attended a Civil Service Webinar discussing the coming changes in how civil service lists are created for open competitive jobs.
The Summer reading game statistics increased from last year for all three age groups.
eBooks and Museum passes had their highest checkouts ever in August.

Members of the Public
JF spoke about Revolutionary Westchester 250 here in our community. They will be hosting an event about the skirmish of Mamaroneck at Harbor Island, featuring whale boats from Port Washington. He asked that the Library provide support for the event.

The meeting was adjourned at 8:08. The next scheduled board meeting will be on 10/8/25 at 6:30 pm.

Respectfully Submitted,
Andrew Farber
Library Director